

County of Knox 2010 BUDGET

COUNTY COMMISSIONERS

Anne H. Beebe-Center - Commissioner District #1 - Chair
Richard L. Parent, Jr. - Commissioner District #2
Roger A. Moody - Commissioner District #3

OTHER COUNTY OFFICIALS

EMA Director - Ray Sisk
District Attorney - Geoffrey Rushlau
Finance Director/Treasurer - Kathy C. Robinson
Building Supervisor - Jonathan Grout
Sheriff - Donna Dennison
Chief Deputy - Ernest McIntosh
Jail Administrator - John Hinkley
Registrar of Deeds - Lisa Simmons
Judge of Probate - Carol R. Emery
Registrar of Probate - Elaine D. Hallett
Airport Manager - Jeffrey Northgraves
Communications Director - Linwood Lothrop

COUNTY ADMINISTRATOR

Andrew L. Hart

EXECUTIVE ASSISTANT

Constance W. Johanson

ADMINISTRATIVE ASSISTANT

Candice S. Richards

BUDGET COMMITTEE

Ann Matlack - Chair
Robert Duke, Jr. - Vice Chair
William Jones - Secretary
James Bowers
Sidney Lindsley
Dorothy Meriwether
vacancy - Thomaston
Elizabeth Dickerson
vacancy - Rockland

Budget INDEX

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Knox County 2010 Budget Calendar

2010 Budget forms submitted to each department	September 1, 2009	
Operating Budgets due in the County Administrator's Office	September 11, 2009	
Department Heads review their Budgets with Administrator & Finance Director	September 21, 2009 September 22, 2009 September 24, 2009 September 25, 2009	
Proposed Budget Presented to Commission & Budget Committee; Commissioners submit budget to Budget Committee	October 22, 2009	5:00 p.m.
Budget Committee & Commissioners Review Proposed Budget	October 22, 2009 October 29, 2009 November 5, 2009	5:00 p.m. 5:00 p.m. 5:00 p.m.
Public Hearing - 2010 Knox County Budget Proposal	November 19, 2009	6:00 p.m.
Vote by Budget Committee; Budget submitted to Commission	November 19, 2009	
Vote by Commission; Budget Approved	November 19, 2009	
Completed 2010 Budget submitted to the State Auditor	November 20, 2009	

Assumptions Utilized for 2010 Budget

The following assumptions were used when drafting the 2010 Proposed County Budget:

Salaries	2009 actual salary as of 7/31/09 with a 2% increase 2010 Longevity 1-5 years .15/hr - salaried \$6/wk 6-10 years .25/hr - salaried \$10/wk 11-15 years .35/hr - salaried \$14/wk Union Longevity 1-5 years .15/hr 6-15 years .35/hr
FICA	7.65% of pay
Health Insurance	Actual expense increased by 1.58%
ICMA	Actual plan participation as of 7/31/09
Flexible Benefits	Actual plan participation as of 7/31/09

County of Knox
2010 Budget

Budget LD1 Tax Assessment Limit for 2009		\$6,705,712	
Average Real Personal Income Growth			1.78%
Property Growth Factor (see below)			1.97%
			3.75%
Multiply Assesment by one plus Property Growth Factor		1.0375	\$6,957,176
Less-New State Funding			\$0
New LD1 Assessment Limit 2010		\$6,957,176	\$251,464
<i>Tax Cap Limit</i>			3.75%

Municipality	New Value between April 1, 2007 and April 1, 2008 (numerator)	Municipal Valuation as of April 1, 2008 (denominator)	Percentage Increase
1 Appleton	5,885,541.00	114,933,588.00	5.12%
2 Camden	15,031,463.00	1,092,490,770.00	1.38%
3 Cushing	3,318,020.00	235,130,998.00	1.41%
4 Friendship	499,700.00	230,441,300.00	0.22%
5 Hope	2,952,800.00	184,497,000.00	1.60%
6 Isle Au Haut	404,427.00	74,824,571.00	0.54%
7 Matinicus Isle Plantation	0.00	30,265,050.00	0.00%
8 North Haven	603,500.00	412,290,300.00	0.15%
9 Owls Head	2,450,220.00	301,878,753.00	0.81%
10 Rockland	209,800.00	759,226,000.00	0.03%
11 Rockport	48,372,151.00	966,552,400.00	5.00%
12 St. George	10,274,300.00	528,744,800.00	1.94%
13 South Thomaston	5,207,600.00	246,586,402.00	2.11%
14 Thomaston	22,123,585.00	367,261,261.00	6.02%
15 Union	1,841,100.00	231,778,400.00	0.79%
16 Vinalhaven	5,248,070.00	491,132,693.00	1.07%
17 Warren	2,764,500.00	202,569,500.00	1.36%
18 Washington	3,054,493.00	112,832,721.00	2.71%
19 Unorganized Territories	20,594.00	15,348,897.00	0.13%
Tax Calculation			
Total for Numerator	130,261,864.00		
Total for Denominator		6,598,785,404.00	
Growth Factor Cap for 2010			1.97%
		Property Growth Factor	

**County Taxes and Dispatch Fees
2009 and Proposed 2010 Budget**

MUNICIPALITY	2009	2% Maximum Overlay			2010	2% Maximum Overlay		
	<i>Certified State Valuations 2/3/09</i>	0.0008733376	Dispatch/PSAP Fees	Combined Tax & Fees	<i>Proposed State Valuations 10/5/09</i>	0.0008662372	Dispatch/PSAP Fees	Combined Tax & Fees
	STATE VALUATION	COUNTY TAX			STATE VALUATION	COUNTY TAX		
Appleton	\$119,950,000	\$104,756.84	\$25,120	\$129,877	\$129,000,000	\$111,744.60	\$28,599	\$140,344
Camden	\$1,271,000,000	\$1,110,012.07	\$103,840	\$1,213,852	\$1,271,100,000	\$1,101,074.10	\$118,221	\$1,219,295
Cushing	\$283,900,000	\$247,940.54	\$26,128	\$274,069	\$277,300,000	\$240,207.58	\$29,747	\$269,954
Friendship	\$272,650,000	\$238,115.49	\$23,796	\$261,911	\$270,000,000	\$233,884.04	\$27,091	\$260,975
Hope	\$189,150,000	\$165,191.80	\$25,891	\$191,083	\$187,850,000	\$162,722.66	\$29,477	\$192,199
Isle Au Haut	\$81,500,000	\$71,177.01	\$1,561	\$72,738	\$82,800,000	\$71,724.44	\$1,778	\$73,502
Matinicus Isle Plantation	\$40,350,000	\$35,239.17	\$1,008	\$36,247	\$39,300,000	\$34,043.12	\$1,148	\$35,191
North Haven	\$426,600,000	\$372,565.81	\$7,530	\$380,096	\$441,300,000	\$382,270.48	\$8,573	\$390,843
Owls Head	\$378,600,000	\$330,645.61	\$31,642	\$362,288	\$395,450,000	\$342,553.50	\$36,024	\$378,578
Rockland	\$799,750,000	\$698,451.73	\$150,384	\$848,836	\$814,800,000	\$705,810.07	\$171,212	\$877,022
Rockport	\$1,008,350,000	\$880,629.95	\$63,423	\$944,053	\$1,012,250,000	\$876,848.60	\$72,206	\$949,055
St. George	\$835,700,000	\$729,848.22	\$50,991	\$780,839	\$840,400,000	\$727,985.74	\$58,053	\$786,039
South Thomaston	\$293,100,000	\$255,975.25	\$27,986	\$283,961	\$309,400,000	\$268,013.79	\$31,862	\$299,875
Thomaston	\$303,400,000	\$264,970.62	\$74,075	\$339,046	\$324,550,000	\$281,137.28	\$84,334	\$365,472
Union	\$235,300,000	\$205,496.33	\$43,659	\$249,155	\$235,100,000	\$203,652.37	\$49,705	\$253,358
Vinalhaven	\$526,150,000	\$459,506.57	\$24,409	\$483,915	\$544,000,000	\$471,233.04	\$27,789	\$499,022
Warren	\$305,750,000	\$267,022.97	\$74,985	\$342,007	\$314,300,000	\$272,258.35	\$85,370	\$357,628
Washington	\$140,900,000	\$123,053.27	\$26,583	\$149,636	\$144,900,000	\$125,517.77	\$30,264	\$155,782
Sub-Total	\$7,512,100,000	\$6,560,599.26	\$783,009	\$7,343,608	\$7,633,800,000	\$6,612,682	\$891,453	\$7,504,134
Unorganized Territory	\$18,500,000	\$16,156.75	\$0	\$16,157	\$18,500,000	\$16,025.39	\$0	\$16,025
Lincolnville		\$0	\$5,970	\$5,970		\$0	\$6,797	\$6,797
TOTAL	\$7,530,600,000	\$6,576,756	\$788,979	\$7,365,735	\$7,652,300,000	\$6,628,707	\$898,249	\$7,526,956
	2008 Tax Assessment \$6,447,800	Overlay - 2% \$128,956			2009 Tax Assessment \$6,498,732	Overlay \$129,975		

Assessment + Overlay= \$6,576,756

County of Knox
2010 Budget

Effect of Increasing the Tax Cap for 2009 on 2010's Proposed Budget

By applying the Property Growth Factor for 2010 (3.75%) to the 2009 base tax assessment (\$6,705,712), the County is allowed to raise the tax assessment to no more than \$6,957,176, or \$251,464 more than the base tax assessment in 2009. The 2010 Knox County Budget, as proposed, calls for a decrease in the tax assessment of \$458,444 to \$6,498,732. The chart below explains this further:

2009 Tax Assessment	
2008 Tax Assessment	\$6,447,800
2009 Property Growth Factor	4.00%
Allowed Increase in Tax Assessment	\$257,912
2009 Allowed Tax Assessment	\$6,705,712
Actual 2009 Tax Assessment	\$6,447,800
Amount over Tax Limit	(\$257,912)

2010 Tax Assessment	
2009 Allowed Tax Assessment	\$6,705,712
2010 Property Growth Factor	3.75%
Allowed Increase in Tax Assessment	\$251,464
2010 Allowed Tax Assessment	\$6,957,176
Proposed 2010 Tax Assessment	\$6,498,732
Amount over Actual Tax Limit	(\$458,444)

2010 Budget Summary
Administrator Proposal

Department	Wages	Benefits	Personnel Services	Contractual Services	Commodities	Capital Investment	Total Expenditures	Total Revenues	2010 Administrator	2009 Budget	(Decrease) Increase	% Change	% Net Budget
Building Maintenance	\$115,392	\$38,570	\$153,962	\$117,385	\$102,825	\$165,000	\$539,172	\$100,435	\$448,645	\$389,298	\$59,347	15%	7%
District Attorney	\$222,462	\$87,300	\$309,762	\$39,975	\$10,250	\$3,000	\$362,987	\$33,971	\$329,122	\$322,289	\$6,833	2%	5%
Emergency Management Agency	\$69,608	\$20,946	\$90,554	\$31,630	\$8,295	\$0	\$130,479	\$65,337	\$64,025	\$50,821	\$13,204	26%	1%
Executive	\$253,419	\$88,789	\$342,208	\$96,100	\$8,700	\$49,000	\$496,008	\$3,500	\$490,781	\$408,469	\$82,313	20%	8%
Finance	\$117,209	\$47,824	\$165,033	\$36,820	\$3,100	\$0	\$204,953	\$12,800	\$191,198	\$145,884	\$45,313	31%	3%
Probate Court	\$117,441	\$63,806	\$181,248	\$20,323	\$4,850	\$1,000	\$207,421	\$78,500	\$127,228	\$116,873	\$10,354	9%	2%
Registry of Deeds	\$118,633	\$56,970	\$175,603	\$85,540	\$5,100	\$0	\$266,243	\$410,000	(\$146,250)	(\$159,984)	\$13,734	-9%	-2%
Sheriff's - Jail Division									\$3,188,700	\$3,188,700	\$0	0%	49%
Sheriff's - Patrol Division	\$1,019,055	\$352,181	\$1,371,236	\$180,627	\$54,772	\$87,500	\$1,694,135	\$207,430	\$1,372,369	\$1,373,832	(\$1,463)	0%	21%
Debt Service				\$50,000			\$50,000		\$50,000	\$520,212	(\$470,212)	-90%	1%
Knox-Lincoln Cooperative Extension				\$55,662			\$55,662		\$54,570	\$54,570	\$0	0%	1%
Knox-Lincoln Soil & Water District	\$0	\$0	\$0	\$20,004	\$0	\$0	\$20,004		\$19,421	\$19,421	\$0	0%	0%
Program Grants	\$0	\$0	\$0	\$106,354	\$0	\$0	\$106,354		\$86,170	\$26,170	\$60,000	229%	1%
Insurance (Risk Pool)	\$0	\$0	\$0	\$164,978	\$0	\$0	\$164,978		\$164,978	\$180,775	(\$15,797)	-9%	3%
Projects							\$0		\$0				0%
Sub-total	\$2,033,220	\$756,386	\$2,789,606	\$1,005,397	\$197,892	\$305,500	\$4,298,395	\$911,972	\$6,440,957	\$6,637,330	(\$196,374)	-2.96%	99%
Airport	\$230,226	\$68,759	\$298,984	\$89,143	\$21,282		\$409,409	\$341,753	\$57,776	\$18,380	\$39,395	214%	1%
Sub-total All Departments	\$2,263,446	\$825,145	\$3,088,591	\$1,094,540	\$219,174	\$305,500	\$7,477,554	\$1,253,725	\$6,498,732	\$6,655,711	(\$156,978)	-2.36%	
Communications	\$571,001	\$181,741	\$752,742	\$89,867	\$7,950	\$16,800	\$867,359	\$867,359	\$0	\$0	\$0		
Total	\$2,834,447	\$1,006,885	\$3,841,333	\$1,184,407	\$227,124	\$322,300	\$8,344,913	\$2,121,084	\$6,498,732	\$6,655,711	(\$156,978)	-2.36%	

2009 Communications = 788,979

**County Of Knox
2010 Budget**

Department: **Building Maintenance**

Building Maintenance Supervisor Jonathan Grout

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
Personnel Services											
006003	53060	Building Supervisor	\$34,367	\$34,526	\$35,793	\$37,663	\$37,663	\$38,728	\$38,728	3%	
006003	53062	Property Management Stipend	\$2,334	\$3,308	\$3,475	\$3,650	\$3,650	\$3,650	\$3,832	5%	
006003	53061	Janitors (2) 40 hours, (1) 30 hours	\$59,534	\$62,178	\$65,627	\$69,639	\$69,639	\$72,513	\$72,513	4%	
006003	53800	Overtime	\$1,123	\$324	\$132	\$500	\$500	\$500	\$500	0%	
		Sub-Total Salaries and Wages	\$97,358	\$100,336	\$105,027	\$111,452	\$111,452	\$115,392	\$115,574	4%	
		Total Headcount - 4		3%	5%	6%		4%	4%		
006003	53900	FICA	\$8,062	\$7,925	\$8,314	\$8,526	\$8,526	\$8,827	\$8,827	4%	
006003	53910	Health Insurance	\$20,138	\$20,189	\$20,620	\$21,514	\$21,514	\$22,390	\$21,791	1%	
006003	53920	Workers' Compensation	\$3,411	\$3,342	\$4,043	\$4,837	\$4,837	\$5,266	\$5,266	9%	
006003	53930	Unemployment Reimbursement	\$8,103								
006003	53940	Resignation/Termination Benefits	\$32	\$1,357	\$284						
006003	53950	Flexible Benefits			\$52	\$48	\$48	\$48	\$48	0%	
006003	53960	ICMA Qualified & Deferred Comp.	\$3,072	\$2,113	\$1,840	\$4,828	\$4,828	\$2,038	\$2,038	-58%	
		Sub-Total Benefits	\$42,818	\$34,925	\$35,153	\$39,753	\$39,753	\$38,570	\$37,971	-4%	
				-18%	1%	13%		-3%	-4%		
		Total Personnel Services	\$140,176	\$135,262	\$140,180	\$151,205	\$151,205	\$153,962	\$153,545		
				-4%	4%	7.86%		2%	2%		
Contractual Services											
006004	54105	Automobile Mileage			\$52	\$25	\$25	\$25	\$25	0%	
006004	54315	Telephone	\$1,565	\$1,266	\$1,401	\$1,300	\$1,300	\$1,300	\$1,300	0%	
006004	54520	Postage & Shipping		\$13	\$34	\$35	\$55	\$35	\$35	0%	
006004	54525	Printing		\$96							
006004	54545	Training & Seminars		\$295		\$200	\$200	\$200	\$200	0%	
006004	54550	Medical Services	\$60	\$60	\$91	\$65	\$65	\$300	\$300	362%	New policy of sending employees to Health Connections after they return to work from being out & increase in fees for a 15min visit.
006004	54555	Electricity	\$33,336	\$33,336	\$35,657	\$36,000	\$36,000	\$33,000	\$33,000	-8%	Increased efficiency and electrical system improvements have made our consumption gradually less over the last couple years.
006004	54560	Sewage	\$704	\$784	\$953	\$1,300	\$1,300	\$1,300	\$1,300	0%	
006004	54565	Water	\$2,771	\$2,887	\$3,175	\$3,000	\$3,000	\$3,700	\$3,500	17%	7.53% rate increase requested by Aqua Maine thru the PUC, PLUS a 25-30% increase to be requested to start in early 2010 for the filtration plant they're installing. \$267/mths for 7 mths, \$334/mth for 5 mths
006004	54575	Equipment Repairs & Maintenance	\$3,098	\$4,688	\$4,362	\$6,200	\$6,200	\$6,325	\$4,500	-27%	This line is used to maintain the fire alarms, duress alarms, sprinkler systems etc.
006004	54585	Computer Repairs & Maintenance	(\$60)		\$110	\$100	\$100	\$100	\$100	0%	
006004	54590	Grounds Maintenance	\$7,716	\$12,133	\$12,112	\$19,500	\$19,215	\$17,500	\$27,500	41%	\$8,187 landscaping maintenance contract, \$265 sweeping, increase in snow removal contract by \$10,000 - original base contract \$4,500 with additional cost for sand and salt

**County Of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal		
006004	54595 Buildings Repairs & Maintenance	\$5,157	\$7,567	\$10,696	\$15,750	\$15,750	\$15,750	\$13,000	-17%	
006004	54600 Electrical Repairs & Maintenance	\$8,136	\$9,925	\$7,924	\$8,250	\$8,250	\$8,250	\$8,250	0%	
006004	54605 Elevators Repairs & Maintenance	\$1,817	\$2,300	\$2,822	\$3,750	\$3,750	\$3,750	\$3,750	0%	
006004	54610 Heating Repairs & Maintenance	\$24,552	\$18,430	\$14,355	\$22,500	\$22,500	\$21,000	\$18,000	-20%	A big percentage of the routine overhauls needed by the current physical plant have been completed.
006004	54615 Plumbing Repairs & Maintenance	\$1,439	\$668	\$1,688	\$1,550	\$1,550	\$1,500	\$1,500	-3%	
006004	54620 Rubbish Removal	\$1,268	\$1,276	\$1,343	\$1,250	\$1,250	\$1,250	\$1,250	0%	
006004	54650 Gas, Oil, Grease			\$161	\$500	\$434	\$500	\$500	0%	
006004	54655 Auto Repair & Maintenance			\$1,747	\$1,500	\$1,851	\$1,600	\$800	-47%	Maintenance and upkeep on a 13 yr old vehicle.
Total Contractual Services		\$91,559	\$95,724	\$98,682	\$122,775	\$122,795	\$117,385	\$118,810		
			5%	3%	24%		-4%	-3%		

Commodities

006005	55104 Food, Groceries (water coolers)	\$1,576	\$1,438	\$1,388	\$1,400	\$1,400	\$1,600	\$1,600	14%	
006005	55205 Heating Fuel	\$48,999	\$79,256	\$79,999	\$145,800	\$145,800	\$85,000	\$85,000	-42%	Contracted price dropped from \$4.285 to \$2.055 for the period of 1 July 09 through 30 June 2010, when between 65 and 75% of the fuel used each year is purchased.
006005	55210 Hazardous Materials Storage Fees	\$245	\$136	\$468	\$400	\$400	\$500	\$500	25%	
006005	55305 Safety Supplies	\$195	\$264	\$292	\$300	\$300	\$300	\$300	0%	
006005	55315 Cleaning Supplies	\$7,361	\$8,587	\$8,236	\$8,500	\$8,500	\$8,500	\$8,500	0%	
006005	55325 Maintenance Supplies	\$3,963	\$5,910	\$2,191	\$3,900	\$3,880	\$3,900	\$3,900	0%	
006005	55335 Office Supplies & Equipment	\$208	\$435	\$420	\$425	\$425	\$425	\$425	0%	
006005	55385 Computer Supplies	\$819	\$415	\$518	\$550	\$550	\$600	\$600	9%	Increased cost of toner cartridges and other components needed for the department's printer.
006005	55405 Work Uniforms	\$374	\$341	\$211	\$500	\$500	\$500	\$500	0%	
006005	55710 Signs	\$401	\$274	\$1,926	\$1,750	\$1,750	\$1,500	\$1,500	-14%	
Total Commodities		\$64,142	\$97,056	\$95,649	\$163,525	\$163,505	\$102,825	\$102,825		
			51%	-1%	71%		-37%	-37%		

Capital

006007	57350 Computers			\$1,449						
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**County Of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal		
006007	57390 Building Upgrade - Roof Replacement						\$50,000	\$35,000		1978 flat roof is 5 yrs beyond its expected maximum life expectancy, and has failed in many places due to age, wear and tear. This quote is a complete tear-off and rebuilt of the existing roof (due to the underlying base not being thick enough) with EPDM membrane.
006007	57360 Equipment - Boiler Replacement						\$15,000	\$0		The boiler we have is in good condition and fully functional, but planning for a replacement around 2014 or thereabouts is a wise investment in the future.
006007	57390 Building Upgrade - Window Replacement				\$10,000	\$10,000	\$100,000	\$47,200	372%	Installation of windows purchased in 2009. Installation delayed to coincide with exterior brick repointing. (7) new windows in Jury Selection Room at \$5,600/window
006007	57390 Building Upgrade - Stair Replacement				\$40,000	\$40,000			-100%	
006007	57390 Building Upgrade - Exterior Brick Repointing							\$65,000		
006007	57390 Building Upgrade - Superior Court Painting & Lighting							\$30,000		
006007	57385 Sprinkler System			\$1,069	\$15,000	\$15,000				
Total Capital		\$0	\$0	\$2,518	\$65,000	\$65,000	\$165,000	\$177,200		
							154%	173%		
Total Expenditures		\$295,876	\$328,041	\$337,030	\$502,505	\$502,505	\$539,172	\$552,380		
			11%	3%	49%		7%	10%		

Revenue											
006001	41610	DDK Winter Maintenance Reimbursement	\$255	\$222	\$264	\$250	\$250	\$250	\$250	0%	
006001	41611	Richards & Cranston Rent	\$2,734	\$2,990	\$3,296	\$3,696	\$3,696	\$3,696	\$3,696	0%	
006001	41612	State Reimbursement Fees (Janitorial)	\$40,048	\$42,083	\$44,196	\$46,975	\$46,975	\$49,324	\$49,324	5%	Per MOA with the State, this rate increases 5% per year.
006001	41613	State Reimbursement Fees (Property management)	\$6,225	\$6,536	\$6,866	\$7,300	\$7,300	\$7,665	\$7,665	5%	Per MOA with the State, this rate increases 5% per year.
006001	41614	Fuel Reimbursement	\$24,487	\$37,923	\$35,611	\$50,486	\$50,486	\$35,000	\$35,000	-31%	Reduction in fuel costs
006001	41615	State Reimbursement Grounds & Misc	\$1,190	\$3,848	\$3,726	\$4,500	\$4,500	\$4,500	\$7,800	73%	Increase in snow removal contract
Total Revenue		\$74,938	\$93,602	\$93,959	\$113,207	\$113,207	\$100,435	\$103,735			
			25%	0%	20%		-11%	-8%			

Grand Total (Net Budget)		\$220,938	\$234,439	\$243,071	\$389,298	\$389,298	\$438,737	\$448,645		
			6%	4%	60%		13%	15%		

**County of Knox
2010 Budget**

Department: **County Executive**
County Administrator Andrew L. Hart

Line Number	Description	2006	2007	2008	2009		2010			Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %		
Personnel Services											
004003	53041	County Commissioners (3)	\$28,300	\$27,100	\$27,100	\$21,000	\$21,000	\$21,000	\$21,000	0%	
004003	53042	Chairman Stipend		\$1,200	\$1,200	\$600	\$600	\$600	\$600	0%	
004003	53043	County Administrator	\$64,359	\$72,761	\$63,787	\$72,800	\$72,800	\$74,568	\$74,568	2%	
		County Clerk/Executive Assistant	\$28,324								
004003	53044	Administrative Assistant		\$16,367	\$24,969	\$26,595	\$26,595	\$27,447	\$27,447	3%	
004003	53045	Executive Assistant		\$29,925	\$32,557	\$34,625	\$34,625	\$36,053	\$36,053	4%	
004003	53049	IT Assistant			\$27,200	\$36,774	\$36,774	\$37,822	\$37,822	3%	
004003	53322	Systems Administrator (moved from Sheriff 2008)			\$47,664	\$52,075	\$52,075	\$53,429	\$53,429	3%	
004003	53800	Overtime	\$1,617	\$747	\$635	\$1,000	\$1,000	\$2,500	\$2,500	150%	Increase to cover IT staff overtime
		Sub-Total Salaries and Wages	\$122,600	\$148,100	\$225,112	\$245,470	\$245,470	\$253,419	\$253,419		
		Total Headcount - 8		21%	52%	9%		3%	3%		
004003	53900	FICA	\$11,122	\$11,127	\$17,086	\$18,836	\$18,836	\$19,387	\$19,387	3%	
004003	53910	Health Insurance	\$19,784	\$24,040	\$44,636	\$50,499	\$50,499	\$53,024	\$51,297	2%	
004003	53920	Workers' Compensation	\$507	\$561	\$719	\$1,301	\$1,301	\$1,086	\$1,086	-17%	
004003	53940	Resignation/Termination Benefits		\$693	\$6,705	\$753	\$753	\$770	\$770	2%	Payment of 1/2 sick over 720 hrs for Candy Johanson
004003	53950	Flexible Benefits	\$68	\$76	\$228	\$288	\$288	\$216	\$216	-25%	
004003	53960	ICMA Qualified & Deferred Comp.	\$1,142	\$5,093	\$7,170	\$11,182	\$11,182	\$14,306	\$14,306	28%	Actual enrollment, projected addition & 100% of overtime for eligible employees
		Sub-Total Benefits	\$32,623	\$41,590	\$76,544	\$82,859	\$82,859	\$88,789	\$87,062		
				27%	84%	8%		7%	5%		
		Total Personnel Services	\$155,223	\$189,689	\$301,656	\$328,329	\$328,329	\$342,208	\$340,481		
				22%	59%	9%		4%	4%		
Contractual Services											
004004	54005	Auditing Services	\$6,970	\$15,047	\$11,183	\$12,000	\$10,500	\$9,000	\$9,000	-25%	2008 audit lower than budgeted. Want to track for another year before lowering further. Grants may increase audit costs.
004004	54050	Labor Relations			\$20,562			\$15,000	\$15,000		We did not budget for this line for 2009 and have so far spent nearly \$20,000, with the possibility of having to spend more before the year is out. The union contract ends 12/31/09 which means negotiations will start over. Spent just over \$20,000 during 2008 though only budgeted \$3,000.

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010			Explanations
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %	
004004	54055 Legal Fees	\$16,569	\$7,500	\$7,151	\$8,700	\$8,700	\$15,000	\$15,000	72%	Increase in FOA requests, employee discipline and grievances, and reviewing of all County contracts. Have spent about \$15,000 so far this year, nearly twice what was budgeted.
004004	54105 Automobile Mileage	\$5,106	\$5,247	\$6,442	\$5,140	\$5,140	\$4,700	\$4,700	-9%	Even with increase in mileage from IT staff traveling between departments, division of labor for the Commission has resulted in the need for less mileage for the department as a whole.
004004	54110 Meals	\$795	\$810	\$680	\$1,200	\$1,200	\$1,000	\$1,000	-17%	Meals for training, meetings, and conventions.
004004	54115 Lodging	\$1,022	\$926	\$1,439	\$1,500	\$1,500	\$1,500	\$1,500	0%	Lodging for attending training and conventions.
004004	54120 Other Tolls, Fees, Parking Etc.	\$67	\$3	\$24	\$50	\$50	\$50	\$50	0%	
004004	54315 Telephone	\$1,651	\$1,525	\$2,799	\$3,000	\$3,000	\$3,700	\$3,700	23%	Telephone costs have gone up, addition of cell phones for the two IT staff and two Verizon wireless cards for the IT staff
004004	54326 Internet Service & Web Hosting			\$3,289	\$14,600	\$14,600	\$21,000	\$21,000	44%	Increasing archiving of data from 1 year to 10 years for risk mitigation and for compliance with statute and regulation.
004004	54510 Advertising	\$6,928	\$2,117	\$5,207	\$4,000	\$2,000	\$3,000	\$3,000	-25%	Costs lower in 2009. Costs dependent on current staffing hiring needs.
004004	54515 Dues & Registration	\$5,884	\$4,933	\$6,075	\$6,000	\$10,000	\$10,000	\$10,000	67%	Increases in dues (MCCA dues doubled in 2009 from \$4,000 to \$8,000, caused by increase in staff for the Board of Corrections).
004004	54520 Postage & Shipping	\$1,819	\$634	\$2,076	\$2,800	\$2,800	\$2,000	\$2,000	-29%	Purchasing supplies in bulk lowered over-all costs. Also, more documents are emailed instead of being sent through the mail.
004004	54525 Printing	\$72	\$694	\$958	\$1,000	\$1,000	\$100	\$100	-90%	Better in-house equipment lowers external printing needs.
004004	54545 Training & Seminars		\$617	\$85	\$5,000	\$5,000	\$5,000	\$5,000	0%	IT staff training and renewal of their certifications
004004	54570 Equipment -Copier Rental	\$3,169	\$3,218	\$4,688	\$3,200	\$3,200	\$3,200	\$3,200	0%	Costs consistent.
004004	54570 Postage Meter Rental	\$1,492	\$1,344		\$1,350	\$1,350	\$1,350	\$1,350	0%	Costs consistent.
004004	54575 Equipment Repairs & Maintenance	\$583	\$40		\$500	\$0				No expenditures, maintenance part of equipment lease
004004	54585 Computer Repairs & Maintenance	\$3,101	\$526		\$500	\$0	\$500	\$500		Costs consistent
Total Contractual Services		\$55,228	\$45,179	\$72,659	\$70,540	\$70,040	\$96,100	\$96,100		
			-18%	61%	-3%		36%	36%		

Commodities

004005	55104 Food, Groceries, (for meetings)	\$92	\$375	\$499	\$500	\$500	\$500	\$500	0%	
004005	55305 Safety					\$1,500	\$750	\$750		New line added per requirement of our Worker's Comp. insurance carrier
004005	55335 Office Supplies & Equipment	\$2,240	\$2,774	\$2,487	\$3,100	\$3,100	\$2,500	\$2,500	-19%	Expenditures following trends in prices, researching lower prices to avoid increases in costs

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010			Explanations
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %	
004005	55345 Copy Machine Supplies	\$264	\$507	\$700	\$700	\$700	\$700	\$700	0%	Covers paper for photocopier and printers, staples for photocopier
004005	55365 Public Relations Supplies	\$356	\$110	\$112	\$500	\$500	\$250	\$250	-50%	
004005	55385 Computer Supplies	\$2,378	\$2,772	\$3,050	\$4,000	\$4,000	\$4,000	\$4,000	0%	Costs remain consistent. Watching line as needs evolve.
004005	55505 Books, Subscriptions, Etc.	\$167	\$314	\$61	\$300	\$300				Decreased subscriptions.
004005	55715 Investigation			\$457						
Total Commodities		\$5,497	\$6,853	\$7,367	\$9,100	\$10,600	\$8,700	\$8,700		
			25%	8%	24%		-4%	-4%		

Capital

004007	57335 Equipment - Computers			\$1,228			\$1,500	\$1,500		Another lap computer needed to cover needs of administrative staff due to increases in need for use of a laptop.
004007	57335 Equipment - Public Safety Records Mangement Server				\$2,500	\$1,500	\$30,000	\$30,000	1100%	
004007	57335 Equipment - Courthouse Server Network Infrastructure						\$17,500	\$17,500		
004007	57335 Equipment - Digital Camera				\$500	\$500				
Total Capital		\$0	\$0	\$1,228	\$3,000	\$2,000	\$49,000	\$49,000		
					144%		1533%	1533%		
Total Expenditures		\$215,947	\$241,721	\$382,909	\$410,969	\$410,969	\$496,008	\$494,281		
			12%	58%	7%		21%	20%		

Revenue

004001	41410 Copy Revenue	\$3	\$4	\$12						
004001	41411 Worker's Compensation Refund		\$6,686	\$5,604	\$2,500	\$2,500	\$3,500	\$3,500	40%	
Total Revenue		\$3	\$6,690	\$5,616	\$2,500	\$2,500	\$3,500	\$3,500		
			222883%	-16%	-55%		40%	40%		

Grand Total (Net Budget)

\$215,944	\$235,032	\$377,294	\$408,469	\$408,469	\$492,508	\$490,781
	9%	61%	8%		21%	20%

Variance % based on Administrator's Budget Proposal compared to 2009 Budget

**County of Knox
2010 Budget**

Department: **Deeds**

Registrar of Deeds Lisa Simmons

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
Personnel Services											
009003	53090	Registrar of Deeds	\$30,028	\$31,594	\$33,271	\$35,396	\$35,396	\$36,741	\$36,741	4%	
009003	53091	Deputy Registrar of Deeds - 35 hours	\$23,336	\$24,525	\$25,743	\$27,276	\$27,276	\$28,282	\$28,282	4%	
009003	53092	Deeds Clerks (2) - 35 hours	\$43,989	\$46,233	\$48,542	\$51,486	\$51,486	\$53,610	\$53,610	4%	
		Sub-Total Salaries and Wages	\$97,353	\$102,352	\$107,555	\$114,158	\$114,158	\$118,633	\$118,633		
		Total Headcount - 4		5%	5%	6%		4%	4%		
009003	53900	FICA	\$7,501	\$7,894	\$8,235	\$8,733	\$8,733	\$9,075	\$9,075	4%	
009003	53910	Health Insurance	\$38,119	\$34,542	\$35,240	\$37,029	\$37,029	\$38,780	\$37,582	1%	
009003	53920	Workers' Compensation	\$451	\$387	\$501	\$605	\$605	\$510	\$510	-16%	
009003	53950	Flexible Benefits	\$190	\$252	\$216	\$216	\$216	\$216	\$216	0%	
009003	53960	ICMA Qualified & Deferred Comp.	\$6,815	\$7,468	\$7,669	\$7,991	\$7,991	\$8,304	\$8,304	4%	
009003	53970	Life Insurance/Retirees	\$84	\$84	\$84	\$84	\$84	\$84	\$84	0%	
		Sub-Total Benefits	\$53,160	\$50,627	\$51,944	\$54,658	\$54,658	\$56,970	\$55,772		
				-5%	3%	5%		4%	2%		
		Total Personnel Services	\$150,513	\$152,979	\$159,499	\$168,816	\$168,816	\$175,603	\$174,405		
				2%	4%	6%		4%	3%		
Contractual Services											
009004	54105	Automobile Mileage	\$319	\$213	\$353	\$350	\$350	\$300	\$300	-14%	Most mileage is to attend monthly Registers Meetings. There is going to be less meeting next year.
009004	54110	Meals	\$59	\$205	\$52	\$200	\$200	\$150	\$150	-25%	Most of the meals line is to attend monthly Registers Meetings. There is going to be less meeting next year.
009004	54115	Lodging	\$106	\$0		\$200	\$200	\$200	\$200	0%	This line is for lodging at the annual convention.
009004	54315	Telephone	\$1,510	\$1,548	\$1,690	\$1,500	\$1,500	\$1,500	\$1,500	0%	Our phone bill averages \$125 per month
009004	54515	Dues & Registration	\$140	\$140	\$100	\$200	\$200	\$140	\$195	-3%	This line includes \$150 annual fee for Registers Assn & \$45 for convention dues
009004	54520	Postage & Shipping	\$1,854	\$1,657	\$1,563	\$1,300	\$1,300	\$1,300	\$1,300	0%	The bulk of the postage line is due to mailing back documents. Last year we saved postage costs by not mailing the towns' monthly deeds and instead having them print their own deeds online. This is a savings of between \$300 & \$400 for the year.

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010			Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %		
009004	54525	Printing	\$300	\$200	\$358	\$200	\$200	\$0	\$0	-100%	
009004	54570	Equipment-Copier Rental	\$3,345	\$3,400	\$3,582	\$3,750	\$3,750	\$3,750	\$3,750	0%	The monthly average for the copier rental is \$306. If we go over the minimum copies, the cost is more
009004	54575	Equipment Repairs & Maintenance	\$1,713	\$1,735	\$1,854	\$2,000	\$2,000	\$2,000	\$2,000	0%	The maintenance contract for our plan copier is \$1,675 annually. This includes all cleanings and parts. Also, we pay extra if we go over the minimum footage, which is billed quarterly on an average.
009004	54585	Computer Repairs & Maintenance	\$531	\$160		\$200	\$200	\$0	\$0	-100%	
009004	54660	Binding and Rebinding	\$3,500	\$3,496	\$3,500	\$5,000	\$5,000	\$5,000	\$5,000	0%	This line is used for book repairs, recreation of books, digital imaging, microfilm maintenance or anything else needed to preserve the books, survey plans & indexes.
009004	54665	Microfilming/Recording	\$62,028	\$61,937	\$56,393	\$62,000	\$62,000	\$62,000	\$62,000	0%	This line is based on \$3.98 per document that is paid to our vendor, ACS. ACS updates & maintains our database of land records. This includes all computers, printer & scanner.
009004	54670	ACS Internet Service	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	0%	ACS charges \$750 per month to manage our online website.
009004	54675	P O Box Rental	\$168	\$168	\$188	\$200	\$200	\$200	\$200	0%	This year our P.O. box rental was \$190. Will probably go up to \$200 next year.
Total Contractual Services			\$84,573	\$83,859	\$78,633	\$86,100	\$86,100	\$85,540	\$85,595		
				-1%	-6%	9%		-1%	-1%		

Commodities

009005	55335	Office Supplies & Equipment	\$1,131	\$1,179	\$843	\$1,200	\$1,200	\$1,200	\$1,300	8%	This line consists mostly of general office supplies to include correction tape, labels, post-its, Clorox wipes, purell. If there is enough money, I usually buy a bigger item for the office. This year it was 4 new floor mats for the public computer terminals.
009005	55345	Copy Machine Supplies	\$912	\$933	\$805	\$900	\$900	\$900	\$800	-11%	The bulk of this line consists of plan copier paper, plan copier toners & paper for the public computers, our PCs and the copier.
009005	55385	Computer Supplies	\$1,687	\$1,800	\$1,721	\$1,500	\$1,500	\$1,500	\$1,400	-7%	The bulk of this line consists of laser toners for the printers. Also, printer ribbons for our validators.
009005	55505	Books, Subscriptions, Etc.	\$251	\$148	\$155	\$250	\$250	\$250	\$250	0%	We purchase Title Standards, Maine Bar Directory and Maine Registers Directory from this line.
009005	55510	Statutes & Reference Books	\$1,744	\$1,285	\$1,517	\$1,250	\$1,250	\$1,250	\$0	-100%	
Total Commodities			\$5,724	\$5,345	\$5,041	\$5,100	\$5,100	\$5,100	\$3,750		

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010			Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %		
			-7%	-6%	1%			0%	-26%		
	Total Expenditures	\$240,810	\$242,183 1%	\$243,172 0%	\$260,016 7%	\$260,016	\$266,243 2%	\$263,750 1%			
Revenue											
009001	41910	Deeds Transfer Tax	\$173,394	\$134,148	\$93,732	\$87,000	\$87,000	\$60,000	\$60,000	-31%	This line is the 10% of the Transfer Tax that the county keeps. Sales are down, which means transfer tax is down. This figure is an average of what we have done so far this year plus a little extra (wishful thinking).
009001	41911	Deeds Fees	\$270,964	\$290,818	\$260,084	\$263,000	\$263,000	\$285,000	\$285,000	8%	This line is the actual recording fees. Fees are actually up from last year, due to more docs. If we continue to record more docs and/or more pages this year we will exceed what was budgeted. That is why I have increased this line along with some optimism that things will get better.
009001	41912	Copy Revenue	\$49,536	\$46,305	\$36,057	\$33,000	\$33,000	\$30,000	\$30,000	-9%	Copy revenue is down so far this year due to the real estate slump. We found some new ways to add to the copy revenue by scanning plans for surveyors and charging per scan. This figure is based on the average of this years figures so far.
009001	41913	Internet Access User Fees	\$27,542	\$34,075	\$36,692	\$37,000	\$37,000	\$35,000	\$35,000	-5%	This line is also an average of this years figures. The figure is slightly down also due to the real estate slump.
009001	41915	Interest		\$1,199	\$198						
		Total Revenue	\$521,437	\$506,545 -3%	\$426,763 -16%	\$420,000 -2%	\$420,000	\$410,000 -2%	\$410,000 -2%		
		Grand Total (Net Budget)	(\$280,627)	(\$264,362) -6%	(\$183,591) -31%	(\$159,984) -13%	(\$159,984)	(\$143,757) -10%	(\$146,250) -9%		

**County of Knox
2010 Budget**

Department: **District Attorney**
District Attorney Geoffrey Rushlau

Line Number	Description	2006	2007	2008	2009	2010			Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal		Variance %
Personnel Services										
003003	53031	Prosecutorial Assistant	\$39,509	\$41,222	\$43,460	\$43,460	\$44,840	\$44,840	3%	
003003	53032	Victim Services Coordinator	\$40,702	\$42,669	\$44,684	\$47,280	\$47,280	\$48,952	4%	
003003	53033	Legal Secretary-Systems Administrator		\$36,041	\$37,849	\$40,163	\$40,163	\$41,696	4%	
003003	53034	Legal Secretary II		\$27,772	\$29,330	\$31,294	\$31,294	\$32,658	4%	
003003	53035	Receptionist - 32 hours	\$114,864	\$17,636	\$18,584	\$19,781	\$19,781	\$20,597	4%	
003003	53410	Victim/Witness Advocate	\$27,790	\$29,151	\$30,543	\$32,549	\$32,549	\$33,719	4%	
Sub-Total Salaries and Wages		\$183,356	\$192,778	\$202,212	\$214,527	\$214,527	\$222,462	\$222,462		
Total Headcount - 6			5%	5%	6%		4%	4%		
003003	53900	FICA	\$14,254	\$14,906	\$15,605	\$16,547	\$16,547	\$17,018	3%	
003003	53910	Health Insurance	\$52,005	\$46,843	\$48,726	\$51,241	\$51,241	\$53,703	2%	
003003	53920	Workers' Compensation	\$817	\$730	\$944	\$1,137	\$1,137	\$934	-18%	
003003	53940	Resignation/Termination Benefits	\$1,852	\$986	\$986	\$1,770	\$1,770	\$1,091	-38%	Payment of 1/2 sick over 720 hrs for Stephanie Laite.
003003	53950	Flexible Benefits	\$88	\$112	\$72	\$72	\$72	\$72	0%	
003003	53960	ICMA Qualified & Deferred Comp.	\$12,649	\$13,704	\$14,347	\$15,017	\$15,017	\$15,572	4%	
Sub-Total Benefits		\$81,665	\$77,280	\$80,680	\$85,784	\$85,784	\$87,300	\$86,706		
			-5%	4%	6%		2%	1%		
Total Personnel Services		\$265,021	\$270,059	\$282,893	\$300,310	\$300,310	\$309,762	\$309,168		
			2%	5%	6.16%		3%	3%		
Contractual Services										
003004	54025	Drug Analysis	\$6,186	\$8,619	\$1,553	\$6,000	\$6,000	\$4,000	-33%	Costs of analysis of suspected illegal drugs, as well as some other testing required for trials.
003004	54051	Computer Consultant	\$5,152	\$6,320	\$6,594	\$7,500	\$7,500	\$8,000	7%	Costs of consultants employed by 7 prosecutorial districts (Accudata) as well as staff in Augusta offices (DA Central).
003004	54060	Photography	\$25	\$89	\$90	\$100	\$100	\$100	0%	Generally used for preparation of photographic exhibits for trials.
003004	54080	Transcripts	\$365	\$596	\$719	\$800	\$800	\$1,000	25%	Transcripts are needed for all appeals and sometimes for trial preparation.
003004	54105	Automobile Mileage	\$5,119	\$5,402	\$2,970	\$2,900	\$2,900	\$2,900	0%	Travel costs of shared Juvenile Persecutor as well as some travel by other staff.
003004	54110	Meals	\$294	\$191	\$299	\$250	\$250	\$250	0%	Most costs incurred during annual training; some are related to trial.
003004	54115	Lodging	\$630	\$574	\$957	\$700	\$700	\$700	0%	Most costs incurred during annual training; some are related to trial.
003004	54120	Other, Tolls, Fees, etc.	\$92	\$5	\$13					
003004	54315	Telephone	\$3,944	\$3,859	\$3,760	\$4,000	\$4,000	\$3,900	-3%	Cost of several phone line used by office, as well as some cell phone reimbursement.

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009	2010			Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal		Variance %
003004	54325 METRO Line	\$2,061	\$1,874	\$1,392	\$1,300	\$1,300	\$1,400	\$1,400	8%	Cost of Metro connection and DSL, both necessary for operation of 4 county database, and state e-mail
003004	54410 Document Disposal (shredding)	\$89	\$75	\$156	\$400	\$400	\$200	\$200	-50%	Disposal of outdated files and confidential material.
003004	54425 Liability Insurance	\$131	\$131	\$131	\$150	\$150	\$175	\$175	17%	State risk management pool insurance for attorneys.
003004	54515 Dues & Registration	\$1,038	\$1,149	\$1,266	\$1,050	\$1,050	\$1,250	\$1,250	19%	Bar admission fees; conference registration; ME Prosecutors Assn. dues; Nat. Dist. Atty Assn. dues; Victims Assn. dues
003004	54520 Postage & Shipping	\$1,675	\$1,632	\$1,701	\$1,800	\$1,800	\$1,900	\$1,800	0%	Primarily used to mail copies of reports to attorneys and defendants.
003004	54525 Printing	\$172	\$172	\$187	\$150	\$150	\$200	\$200	33%	Used for printing tasks not done in office such as envelopes.
003004	54540 Witness Fees	\$4,432	\$3,548	\$4,264	\$5,500	\$5,500	\$4,500	\$4,500	-18%	Cost of civilian and police witnesses in superior court and grand jury including expert witnesses
003004	54545 Training & Seminars	\$463	\$419	\$205	\$500	\$500	\$500	\$300	-40%	For staff training other than at annual conference
003004	54550 Medical Exams			\$200	\$200	\$200	\$200	\$200	0%	Primarily used for cost of sexual assault and abuse examinations
003004	54570 Equipment -Copier Rental	\$3,654	\$3,990	\$4,175	\$4,200	\$4,200	\$3,900	\$3,900	-7%	Annual contact with some month to month variation according to number of copies
003004	54575 Equipment Repairs & Maintenance	\$330								
003004	54585 Computers Repairs & Maintenance	\$3,200	\$3,930	\$4,066	\$4,200	\$4,200	\$4,500	\$4,500	7%	Annual maintenance contract for Justware prosecution software (New Dawn) and overhead at DA Central
003004	54586 Investigations			\$262	\$500	\$500	\$400	\$400	-20%	Costs related to trial preparation, such s fees charged by financial institution and medical facilities
Total Contractual Services		\$39,050	\$42,575	\$34,960	\$42,200	\$42,200	\$39,975	\$39,675		
			9%	-18%	20.71%		-5%	-6%		
Commodities										
003005	55335 Office Supplies & Equipment	\$3,097	\$3,571	\$2,530	\$3,200	\$3,200	\$4,350	\$4,350	36%	Filing system supplies and all the various small items required for the office. \$750 specialized office chair for employee. \$600 replacement printer.
003005	55345 Copy Machine Supplies	\$684	\$726	\$760	\$800	\$800	\$800	\$800	0%	Primarily for copy paper
003005	55350 Audio/Video Supplies	\$410	\$241	\$238	\$300	\$300	\$700	\$700	133%	Ordinary costs are blank discs and tapes; this year we must replace the TV monitor \$400
003005	55385 Computer Supplies	\$1,817	\$1,702	\$329	\$1,900	\$1,900	\$1,900	\$1,900	0%	Primarily for printer cartridges
003005	55505 Books, Subscriptions, Etc.	\$557	\$421	\$463	\$750	\$750	\$500	\$500	-33%	Maine Reporter plus annual updates to various manuals
003005	55510 Statutes & Reference Books	\$2,011	\$1,854	\$2,021	\$2,000	\$2,000	\$2,000	\$2,000	0%	Maine Statues with annual pocket parts; Ferdico law books; court rules
Total Commodities		\$8,576	\$8,514	\$6,341	\$8,950	\$8,950	\$10,250	\$10,250		
			-1%	-26%	41%		15%	15%		
Capital										
003007	57350 Computers (workstations)	\$3,479		\$4,200	\$4,200	\$4,200	\$3,000	\$3,000	-29%	Two work stations and one quarter share of laptop for Juvenile Prosecutor

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009	2010			Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal		Variance %
003007	57351 Printer (laser printer)			\$750	\$600	\$600				
	Total Capital	\$3,479	\$0 -100%	\$4,950	\$4,800 -3%	\$4,800	\$3,000 -38%	\$3,000 -38%		
	Total Expenditures	\$316,126	\$321,147 2%	\$329,144 2%	\$356,260 8%	\$356,260	\$362,987 2%	\$362,093 2%		
Revenue										
003001	41310 Copy Revenue	\$653	\$826	\$792	\$700	\$700	\$700	\$700	0%	Fees from attorneys and defendants
003001	41311 Reimbursement for Computer Support	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	0%	\$2,500 from each other county is this district to support our database in Rockland office
003001	41312 Witness Fees									
003001	41313 Deferred Disposition		\$3,365	\$7,690	\$4,000	\$4,000	\$5,000	\$5,000	25%	Payments from defendants ordered to pay by court as part of delayed sentencing
003001	41314 Drug Analysis			\$1,227	\$3,000	\$3,000	\$2,000	\$1,000	-67%	Some portion of analysis cost is recouped from defendants after conviction
003001	44110 DA Witness Advocate Grant	\$17,500	\$22,722	\$26,598	\$18,771	\$18,771	\$18,771	\$18,771	0%	A large portion of VAWA grant is allocated to Knox County to support Advocacy for Abuse and Assault Victims.
013001	44111 Waldo County Reimbursement	\$8,916	\$11,837							
	Total Revenue	\$34,569	\$46,249 34%	\$43,807 -5%	\$33,971 -22%	\$33,971	\$33,971 0%	\$32,971 -3%		
Grand Total (Net Budget)		\$281,558	\$274,898	\$285,338	\$322,289	\$322,289	\$329,016	\$329,122		

**County of Knox
2010 Budget**

Department: [Emergency Management Agency](#)

EMA Director Ray Sisk

Line Number	Description	2006	2007	2008	2009	2010			Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
Personnel Services											
002003	53020	EMA Director - 40 hours	\$35,139	\$36,935	\$40,769	\$41,083	\$41,083	\$42,217	\$42,217	3%	
002003	53021	EMA Clerk - 35 hours	\$20,994	\$23,459	\$24,907	\$26,405	\$26,405	\$27,391	\$27,391	4%	
002003	53800	Overtime	\$56	\$274	\$319						
		Sub-Total Salaries and Wages	\$56,189	\$60,669	\$65,995	\$67,488	\$67,488	\$69,608	\$69,608		
		Total Headcount - 2		8%	9%	2%		3%	3%		
002003	53900	FICA	\$4,272	\$4,615	\$5,852	\$5,163	\$5,163	\$5,325	\$5,325	3%	
002003	53910	Health Insurance	\$16,564	\$15,888	\$9,125	\$9,400	\$9,400	\$9,671	\$9,486	1%	
002003	53920	Workers' Compensation	\$233	\$205	\$275	\$1,146	\$1,146	\$958	\$958	-16%	
002003	53940	Resignation/Termination Benefits			\$8,575						
002003	53950	Flexible Benefits	\$132	\$168	\$120	\$120	\$120	\$120	\$120	0%	
002003	53960	ICMA Qualified & Deferred Comp.	\$4,354	\$4,392	\$2,616	\$4,724	\$4,724	\$4,873	\$4,873	3%	
		Sub-Total Benefits	\$25,554	\$25,269	\$26,563	\$20,554	\$20,554	\$20,946	\$20,761		
				-1%	5%	-23%		2%	1%		
		Total Personnel Services	\$81,743	\$85,938	\$92,557	\$88,042	\$88,042	\$90,554	\$90,369		
				5%	8%	-5%		3%	3%		
Contractual Services											
002004	54105	Automobile Mileage	\$757	\$1,084	\$2,152	\$1,750	\$1,750	\$2,200	\$250	-86%	Reduced due to purchase of vehicle.
002004	54110	Meals	\$97	\$207	\$150	\$250	\$250	\$150	\$150	-40%	
002004	54115	Lodging	\$120	\$335		\$300	\$100	\$100	\$100	-67%	
002004	54120	Other, Tolls, Fees, etc.	\$12		\$16	\$40	\$40	\$40	\$40	0%	
002004	54315	Telephone	\$1,967	\$1,953	\$1,856	\$2,795	\$2,795	\$2,795	\$2,795	0%	Supports existing lines, wireless data service and monthly Director reimbursement for use of personal cell. Installation of 3 additional POTS lines for the EOC pends action by Fairpoint Comms

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal		
002004	54515 Dues & Registration	\$195	\$195	\$195	\$495	\$495	\$495	\$495	0%	Funds group membership in Nat'l Emergency Managers Assn (\$300), International Assoc of Emergency Manager (\$170) and ME County Directors Council (\$25)
002004	54520 Postage & Shipping	\$91	\$85	\$160	\$200	\$200	\$150	\$150	-25%	
002004	54525 Printing				\$100	\$100	\$100	\$0	-100%	
002004	54545 Training & Seminars	\$70	\$70	\$50	\$450	\$450	\$250	\$250	-44%	
002004	54575 Equipment Repairs & Maintenance	\$300	\$405	\$374	\$800	\$1,200	\$1,200	\$1,200	50%	M&R for response trailers, EOC/EMA response equipment, etc.
002004	54580 Radio Repairs & Maintenance		\$404	\$562	\$600	\$500	\$500	\$500	-17%	
002004	54585 Computers Repairs & Maintenance	\$1,392	\$1,271	\$1,493	\$1,250	\$1,150	\$1,100	\$1,100	-12%	
002004	54650 Gas, Oil, Grease						\$1,850	\$1,850		New vehicle
002004	54655 Automobile Repairs						\$700	\$700		New vehicle
002004	54790 Allowance for New Building Costs			\$12,597			\$20,000	\$20,000		Funding to support continued EOC relocation project- required for EMPG funding
Total Contractual Services		\$5,002	\$6,009	\$19,606	\$9,030	\$9,030	\$31,630	\$29,580		
			20%	226%	-54%		250%	228%		

Commodities

002005	55104 Food, Groceries, etc.	\$103	\$49	\$138	\$175	\$175	\$175	\$175	0%	
002005	55305 Safety			\$86						
002005	55310 Automotive Supplies						\$450	\$450		New vehicle
002005	55335 Office Supplies & Equipment	\$865	\$913	\$1,152	\$900	\$900	\$900	\$900	0%	
002005	55345 Copy Machine Supplies	\$206	\$180	\$130	\$300	\$300	\$300	\$300	0%	
002005	55365 Public Relations Supplies			\$224	\$250	\$250	\$250	\$250	0%	
002005	55375 Training Supplies	\$109	\$143	\$115	\$150	\$150	\$150	\$150	0%	
002005	55385 Computer Supplies	\$547	\$988	\$986	\$1,070	\$1,070	\$1,070	\$1,070	0%	

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010			Explanations
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %	
002005	55505 Books, Subscriptions, Etc.			\$26	\$25	\$25		\$0	-100%	
002005	55615 Equipment						\$5,000	\$5,000		(10) fire pager replacement to FCC narrowband regulations
Total Commodities		\$1,830	\$2,272	\$2,857	\$2,870	\$2,870	\$8,295	\$8,295		
			24%	26%	0%		189%	189%		
Capital										
002007	57335 Equipment				\$1,700	\$1,700		\$0	-100%	
Total Capital		\$0	\$0	\$0	\$1,700	\$1,700	\$0	\$0		
					100%		-100%	-100%		
Total Expenditures		\$88,575	\$94,219	\$115,021	\$101,642	\$101,642	\$130,479	\$128,244		
			6%	22%	-12%		28%	26%		
Revenue										
002001	41210 EMA Matching Funds	\$44,868	\$45,727	\$50,464	\$50,821	\$50,821	\$65,142	\$64,024	26%	
002001	42821 Gas Tax Rebate						\$195	\$195		
Total Revenue		\$44,868	\$45,727	\$50,464	\$50,821	\$50,821	\$65,337	\$64,219		
			2%	10%	1%		29%	26%		
Grand Total (Net Budget)										
		\$43,707	\$48,492	\$64,557	\$50,821	\$50,821	\$65,142	\$64,025		
			11%	33%	-21%		28%	26%		

**County of Knox
2010 Budget**

Department: **Finance**

Finance Director Kathy Robinson

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
Personnel Services											
005003	53050	Finance Director/Treasurer	\$32,678	\$45,490	\$56,694	\$59,552	\$59,552	\$61,055	\$61,055	3%	
005003	53051	Deputy Treasurer - 30 hours	\$25,743	\$27,257	\$28,896	\$30,447	\$30,447	\$31,606	\$31,606	4%	
005003	53052	Bookkeeper - 30 hours	\$19,547	\$20,806	\$21,742	\$23,039	\$23,039	\$24,048	\$24,048	4%	
005003	53800	Overtime	\$467	\$315	\$44	\$500	\$733	\$500	\$500	0%	
		Sub-Total Salaries and Wages	\$78,435	\$93,867	\$107,376	\$113,538	\$113,771	\$117,209	\$117,209		
		Total Headcount - 3		20%	14%	6%		3%	3%		
005003	53900	FICA	\$5,863	\$6,772	\$7,600	\$8,651	\$8,651	\$8,967	\$8,967	4%	
005003	53910	Health Insurance	\$25,852	\$27,448	\$26,522	\$27,950	\$27,950	\$29,347	\$28,392	2%	
005003	53920	Workers' Compensation	\$338	\$311	\$501	\$602	\$602	\$503	\$503	-16%	
005003	53930	Unemployment Reimbursement	\$468								
005003	53940	Resignation/Termination Benefits	\$198	\$527	\$597	\$618	\$618	\$586	\$586	-5%	Payment of 1/2 sick over 720 hrs for Barbie Sylvester
005003	53950	Flexible Benefits	\$6,084	\$246	\$216	\$216	\$216	\$216	\$216	0%	
005003	53960	ICMA Qualified & Deferred Comp.	\$150	\$5,173	\$7,560	\$7,948	\$7,948	\$8,205	\$8,205	3%	
		Sub-Total Benefits	\$38,953	\$40,477	\$42,996	\$45,984	\$45,984	\$47,824	\$46,869		
				4%	6%	7%		4%	2%		
		Total Personnel Services	\$117,388	\$134,344	\$150,373	\$159,522	\$159,755	\$165,033	\$164,078		
				14%	12%	6%		3%	3%		
Contractual Services											
005004	54005	Consultant & Accounting Services	(\$19)								
005004	54105	Automobile Mileage	\$417	\$44	\$364	\$500	\$750	\$830	\$830	66%	YTD actual \$552 / \$69/mth - increase due to education classes as well as BOC meetings
005004	54110	Meals	\$238	\$103	\$78	\$280	\$280	\$400	\$400	43%	Funding for MCCA conference, MMTCTA conference (new in 2010) and education classes
005004	54115	Lodging	\$212			\$300	\$0	\$600	\$600	100%	Funding for MCCA conference and MMTCTA conference (new in 2010)
005004	54315	Telephone	\$1,119	\$1,155	\$1,276	\$1,120	\$1,120	\$1,100	\$1,100	-2%	
005004	54426	Municipal Blanket Bond	\$1,063	\$1,063	\$1,063	\$1,100	\$1,067	\$1,100	\$1,100	0%	
005004	54515	Dues & Registration	\$210	\$130	\$50	\$150	\$207	\$290	\$290	93%	\$50 MACT, \$60 MCCA, \$150 SHRP, \$30 MMTCTA
005004	54520	Postage & Shipping	\$1,149	\$1,501	\$1,528	\$1,582	\$1,582	\$1,500	\$1,500	-5%	YTD August \$1,204 - \$151/mth
005004	54535	Bank Charges	(\$15)								

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009	2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal			Administrator's Proposal
005004	54545 Training & Seminars	\$299		\$773	\$1,500	\$1,500	\$1,500	\$1,500	0%	MCCA & MMTCTA classes, American Payroll
005004	54575 Equipment Repairs & Maintenance	\$145	\$372	\$40	\$200				-100%	
005004	54585 Computers Repairs & Maintenance	\$258	\$110	\$69	\$0	\$280	\$29,500	\$29,500		Munis contract \$29,388 - previously funded by reserve account
Total Contractual Services		\$5,076	\$4,479	\$5,240	\$6,732	\$6,786	\$36,820	\$36,820		
			-12%	17%	28%	1%	447%	447%		

Commodities

005005	55335 Office Supplies & Equipment	\$1,777	\$1,299	\$1,840	\$1,500	\$1,213	\$1,200	\$1,200	-20%	
005005	55345 Copy Machine Supplies	\$47	\$561	\$295	\$630	\$630	\$500	\$500	-21%	
005005	55385 Computer Supplies	\$1,663	\$1,777	\$17	\$1,500	\$1,500	\$1,400	\$1,400	-7%	
Total Commodities		\$3,487	\$3,637	\$2,152	\$3,630	\$3,343	\$3,100	\$3,100		
			4%	-41%	69%	-8%	-15%	-15%		

Capital

005007	57325 Furniture									
005007	57350 Computers			\$2,341						
Total Capital		\$0	\$0	\$2,341	\$0	\$0	\$0	\$0		

Total Expenditures	\$125,950	\$142,460	\$160,105	\$169,884	\$169,884	\$204,953	\$203,998
		13%	12%	6%		21%	20%

Revenue

005001	41510 Civil Process - Processing Fee	\$9,048	\$11,525	\$11,436	\$11,500	\$11,500	\$11,500	\$11,500	0%	
005001	41511 Interest Income	\$40,337	\$34,069	\$15,437	\$12,000	\$12,000	\$1,200	\$1,200	-90%	YTD August \$798
005001	41512 Miscellaneous & Processing Fees	\$384	\$11,934	\$3,918	\$500	\$500	\$100	\$100	-80%	
Total Revenue		\$49,769	\$57,528	\$30,791	\$24,000	\$24,000	\$12,800	\$12,800		
			16%	-46%	-22%		-47%	-47%		

Grand Total (Net Budget)	\$76,181	\$84,932	\$129,315	\$145,884	\$145,884	\$192,153	\$191,198
		11%	52%	13%		32%	31%

**County of Knox
2010 Budget**

Department: **Probate Court**

Honorable Judge of Probate Carol Emery

Register of Probate Elaine Hallett

		2006	2007	2008	2009		2010		Explanations	
Line Number	Description	Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal		
Personnel Services										
010003	53080	Judge of Probate	\$21,389	\$22,759	\$24,170	\$25,865	\$25,865	\$26,381	\$26,381	Judge Emery is voluntarily forfeiting her longevity due to economic times.
010003	53081	Register of Probate	\$32,301	\$33,999	\$35,747	\$37,905	\$37,905	\$39,208	\$39,208	
010003	53082	Deputy Register of Probate - 35 hours	\$25,274	\$26,643	\$28,118	\$29,938	\$29,938	\$31,175	\$31,175	
010003	53083	Probate Clerk - 30 hours	\$17,048	\$17,802	\$18,714	\$19,891	\$19,891	\$20,678	\$20,678	
Sub-Total Salaries and Wages		\$96,011	\$101,203	\$106,750	\$113,598	\$113,598	\$117,441	\$117,442		
Total Headcount - 4			5%	5%	6%		3%	3%		
010003	53900	FICA	\$7,350	\$7,720	\$8,061	\$8,690	\$8,690	\$8,984	\$9,040	
010003	53910	Health Insurance	\$50,499	\$43,297	\$41,610	\$43,742	\$43,742	\$45,829	\$44,402	
010003	53920	Workers' Compensation	\$451	\$382	\$497	\$602	\$602	\$505	\$508	
010003	53950	Flexible Benefits	\$154	\$196	\$220	\$216	\$216	\$216	\$216	
010003	53960	ICMA Qualified & Deferred Comp.	\$6,462	\$7,064	\$7,612	\$7,952	\$7,952	\$8,272	\$8,272	
Sub-Total Benefits		\$64,915	\$58,658	\$58,000	\$61,202	\$61,202	\$63,806	\$62,438		
			-10%	-1%	6%		4%	2%		
Total Personnel Services		\$160,927	\$159,861	\$164,750	\$174,800	\$174,800	\$181,248	\$179,880		
			-1%	3%	6%		4%	3%		
Contractual Services										
010004	54080	Transcripts	\$2,126	\$745	\$384	\$1,000	\$1,000	\$750	\$750	Indigent person with a contested matter would need a transcript
010004	54105	Automobile Mileage-Staff	\$483	\$475	\$228	\$500	\$500	\$300	\$300	Have not had to travel as far and gas prices down.
010004	54110	Meals-Staff	\$119	\$144	\$20	\$150	\$150	\$150	\$150	Same amount of Register Meetings
010004	54115	Lodging-Staff	\$106			\$200	\$200	\$200	\$200	Did not use in 2009 because Convention in next County but would like to keep in for next year
010004	54315	Telephone	\$1,028	\$977	\$1,307	\$1,200	\$1,200	\$1,200	\$1,200	Phone bill staying the same
010004	54420	State of Maine Insurance for Judge	\$125	\$125	\$125	\$125	\$125	\$125	\$125	Has not increased yet.
010004	54510	Advertising		\$1,823	\$2,428	\$2,100	\$2,100	\$2,100	\$2,100	No way of knowing in advance how many estates might be filed.
010004	54515	Dues & Registration	\$390	\$415	\$375	\$400	\$400	\$400	\$400	Annual Fee
010004	54520	Postage & Shipping	\$1,043	\$1,165	\$1,125	\$1,150	\$1,150	\$1,150	\$1,150	Postage staying the same

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal		
010004	54525	Printing	\$1,810	\$2,310	\$2,349	\$2,300	\$2,300	\$2,300	\$2,300	Keeping printing costs about the same
010004	54545	Training & Seminars-Staff			\$150	\$200	\$147	\$200	\$200	Have not used this year but might need to at a later date.
010004	54570	Equipment-Copier Rental	\$2,341	\$2,520	\$1,807	\$1,800	\$1,800	\$1,900	\$1,900	Cost of rental and sometimes additional if more copies are made.
010004	54575	Equipment Repairs & Maintenance				\$250	\$250	\$250	\$250	Microfilm Equipment is 30 years old and could break down at any time.
010004	54585	Probate Docket System Maintenance	(\$196)	\$207		\$3,050	\$3,050	\$3,050	\$3,050	Yearly Fee
010004	54660	Binding and Rebinding	\$75			\$300	\$300	\$300	\$300	Have not used in a few years but will need eventually to replace index books.
010004	54665	Microfilming	\$142	\$228	\$225	\$400	\$453	\$500	\$500	Have done more films this year and also shipping costs have increased.
010004	54680	Attorneys-Appointed Guardians & Visitors	\$6,416	\$2,537	\$2,219	\$3,000	\$3,000	\$3,000	\$3,000	Have spent almost entire line and still have other Appointments out.
010004	54695	Typewriters Repairs & Maintenance	\$213	\$95	\$101	\$200	\$200	\$200	\$200	We will have used by the end of year.
010004	54785	Fingerprinting		(\$245)	(\$196)					
010014	54105	Automobile Mileage-Judge	\$449	\$311	\$335	\$200	\$200	\$200	\$200	Judge attends meetings and seminars.
010014	54110	Meals-Judge		\$177	\$14	\$200	\$200	\$200	\$200	This years Judge's convention is at the Samoset and the Judge will be having meals there.
010014	54115	Lodging-Judge		\$656		\$750	\$750	\$750	\$750	Next year Judge will be using because it will be on west coast.
010014	54120	Other, Tolls, Parking, etc.-Judge		\$203		\$203	\$203	\$203	\$203	Judge also uses when she goes to her National Judge's Conference.
010014	54545	Training & Seminars-Judge	\$550	\$445	\$250	\$445	\$445	\$445	\$445	Judge usually will be using.
010014	54690	Airline-Judge		\$348		\$450	\$450	\$450	\$450	Next year Judge will be using because it will be on west coast.
Total Contractual Services			\$17,221	\$15,660	\$13,247	\$20,573	\$20,573	\$20,323	\$20,323	
				-9%	-15%	55%		-1%	-1%	
Commodities										
010005	55335	Office Supplies & Equipment	\$619	\$499	\$540	\$700	\$700	\$2,250	\$2,250	\$1,500 Registers chair & filing cabinet
010005	55345	Copier & Microfilming Supplies	\$237		\$135	\$300	\$300	\$300	\$300	Already used this line
010005	55385	Computer Supplies	\$941	\$288	\$188	\$500	\$500	\$400	\$400	Lower because using copy machine to print instead of Laser.
010005	55505	Books, Subscriptions, Etc.	\$1,212	\$516	\$748	\$700	\$700	\$700	\$375	It's hard to estimate if any changes will be made.
010005	55510	Statutes & Reference Books	\$722	\$1,037	\$1,651	\$1,100	\$1,100	\$1,100	\$1,100	We received a large bill at the end of year in 2008
010015	55505	Books, Subscriptions, etc.- Judge	\$40		\$100	\$350	\$350	\$100	\$100	Used very little last year.

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Explanations
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	
Total Commodities		\$3,771	\$2,340	\$3,362	\$3,650	\$3,650	\$4,850	\$4,525	
			-38%	44%	9%		33%	24%	
Capital									
010007	57325 Office Furniture		\$250		\$250	\$250		\$0	
010007	57350 Computer - Register				\$1,200	\$1,200	\$1,000	\$1,000	Estimate from Computer Tech who recommends replacing Deputy Register's Computer.
Total Capital		\$0	\$0	\$0	\$1,450	\$1,450	\$1,000	\$1,000	
							-31%	-31%	
Total Expenditures		\$181,918	\$177,860	\$181,359	\$200,473	\$200,473	\$207,421	\$205,728	
			-2%	2%	11%		3%	3%	
Revenue									
010001	41810 Probate Fees	\$88,465	\$90,461	\$81,834	\$80,000	\$80,000	\$75,000	\$75,000	Estimate of this years fees.
010001	41811 Advertisements	\$1,140	\$3,817	\$3,702	\$3,600	\$3,600	\$3,500	\$3,500	Average of number of Appointments advertised
Total Revenue		\$89,605	\$94,278	\$85,536	\$83,600	\$83,600	\$78,500	\$78,500	
			5%	-9%	-2%		-6%	-6%	
Grand Total (Net Budget)		\$92,314	\$83,582	\$95,823	\$116,873	\$116,873	\$128,921	\$127,228	
			-9%	15%	22%		10%	9%	

**County of Knox
2010 Budget**

Department: **SHERIFF OFFICE - Patrol Division**
Sheriff Donna Dennison

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
Personnel Services											
011003	53310	Sheriff	\$54,627	\$51,105	\$54,288	\$57,188	\$57,188	\$59,060	\$59,060	3%	
011003	53311	Chief Deputy	\$49,412	\$47,111	\$49,056	\$51,831	\$51,831	\$53,597	\$53,597	3%	
011003	53312	Patrol Administrator	\$37,913	\$45,778	\$19,257	\$44,486	\$39,486	\$43,943	\$43,943	-1%	
011003	53313	Patrol Supervisors (2)	\$108,384	\$81,351	\$77,629	\$81,837	\$81,837	\$80,624	\$80,624	-1%	
011003	53314	Administrative Assistant	\$33,706	\$25,765	\$27,833	\$29,550	\$29,550	\$30,668	\$30,668	4%	
011003	53315	Domestic Violence Coordinator	\$31,651	\$37,608	\$32,697	\$36,606	\$36,606	\$37,587	\$37,587	3%	
011003	53316	Patrol Deputies (7)	\$175,232	\$190,614	\$192,634	\$240,021	\$204,081	\$252,525	\$252,525	5%	
011003	53316	Patrol Deputy - new position						\$31,787	\$0		New position 2/1/2010 hire date at MCJA rate with 3 yrs experience
011003	53317	Vinalhaven Deputy		\$31,960	\$34,979	\$37,688	\$37,688	\$38,654	\$38,654	3%	
011003	53318	North Haven Deputy		\$31,503	\$38,269	\$41,063	\$41,063	\$37,785	\$37,785	-8%	
011003	53319	Detective	\$143,064	\$121,203	\$116,288	\$41,059	\$76,999	\$42,656	\$42,656	4%	
011003	53333	Detective Supervisor				\$49,231	\$49,231	\$50,999	\$50,999	4%	
011003	53320	School Resource Officer	\$33,574	\$34,907	\$672						
011003	53321	Civil Process Officers	\$61,407	\$71,928	\$85,489	\$85,000	\$85,000	\$85,000	\$85,000	0%	
011003	53322	Systems Coordinator	\$43,723	\$45,763							
011003	53323	Part-time Janitor - 5 hours	\$3,722	\$828							
011003	53324	Special Detail	\$5,968	\$7,085							
011003	53326	Vinalhaven Special Detail		(\$1,950)							
011003	53327	Underage Drinking Special Detail		(\$7,304)							
011003	53332	Drug Enforcement Detective			\$45,434	\$45,594	\$45,594	\$49,670	\$49,670	9%	
011003	53800	Overtime	\$86,514	\$84,329	\$80,350	\$80,000	\$110,000	\$80,000	\$80,000	0%	This line used for military leave, unforeseen sick leave, vacation, etc.
011003	53805	Overtime-Holidays (union only)	\$11,627	\$11,745	\$15,267	\$11,330	\$18,030	\$18,000	\$16,000	41%	Feel that an increase is necessary due to the amount we have had to transfer this year. We have the same holidays every year and the same manning scheduled to work each year.
011003	53820	Part-time Patrol Deputies	\$32,019	\$20,913	\$16,770	\$18,000	\$13,000	\$18,000	\$13,000	-28%	
011003	53850	Hourly Differential	\$2,334	\$2,440	\$3,046	\$3,032	\$3,810	\$4,000	\$4,000	32%	This line should normally be able to be calculated more closely, but due to the amount we have had to transfer this year, we feel an increase is necessary.
011003	53860	Stipends	\$3,300	\$6,350	\$7,900	\$6,000	\$6,000	\$4,500	\$4,500	-25%	Due to the new union contract, this line has significantly reduced.
		Sub-Total Salaries and Wages	\$918,176	\$941,829	\$897,859	\$959,515	\$986,993	\$1,019,055	\$980,268		
		Total Headcount - 19		3%	-5%	7%		6%	2%		
011003	53900	FICA	\$71,513	\$71,612	\$65,622	\$66,441	\$66,441	\$77,307	\$74,340	12%	
011003	53910	Health Insurance	\$174,201	\$152,979	\$146,736	\$168,831	\$168,831	\$188,478	\$172,817	2%	Actual expense with 5% increase
011003	53920	Workers' Compensation	\$19,254	\$16,445	\$19,321	\$23,312	\$23,312	\$33,933	\$32,610	40%	

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
011003	53930	Unemployment Reimbursement	\$73	\$2,084	\$1,180	\$3,000	\$3,000	\$2,000	\$2,000	-33%	
011003	53940	Resignation/Termination Benefits	\$20,221	\$20,139	\$13,164	\$13,164	\$13,164	\$5,000	\$5,000	-62%	Payment of 1/2 sick over 720 hrs for Reggie Walker and Steve Burns.
011003	53950	Flexible Benefits	\$346	\$652	\$576	\$576	\$576	\$762	\$696	21%	
011003	53960	ICMA Qualified & Deferred Comp.	\$45,978	\$41,728	\$37,733	\$40,634	\$40,634	\$44,700	\$43,507	7%	Actual enrollment & 80% of overtime for eligible employees
Sub-Total Benefits		\$331,586	\$305,639	\$284,332	\$315,958	\$315,958	\$352,181	\$330,970			
			-8%	-7%	11%		11%	5%			
Total Personnel Services		\$1,249,762	\$1,247,468	\$1,182,191	\$1,275,474	\$1,302,952	\$1,371,236	\$1,311,238			
			0%	-5%	8%		8%	3%			

Contractual Services

011004	54051	Computer Consultant	\$4,863	\$3,924							
011004	54105	Automobile Mileage	\$579	\$497	\$84	\$500	\$500	\$0	\$0	-100%	
011004	54110	Meals	\$572	\$622	\$468	\$800	\$1,100	\$1,000	\$1,000	25%	This line is used for meals during training, meetings, conferences etc. In the past, a lot of the meals were provided at the Academy but they no longer do so.
011004	54115	Lodging	\$964	\$946	\$1,967	\$2,000	\$902	\$2,000	\$1,500	-25%	This line is used for long distance or out of state training, meetings, conferences, etc.
011004	54120	Tolls, Ferry, etc.	\$520	\$1,351	\$910	\$300	\$300	\$300	\$150	-50%	This line almost washes due to full re-imbursment from the islands of North Haven & Vinalhaven. Contracts are completed annually and it is unknown if this agreement will stay the same in years to come.
011004	54315	Telephone	\$14,382	\$14,253	\$14,185	\$21,646	\$21,646	\$24,000	\$24,000	11%	Averages: \$800/Mo Verizon Air cards // \$800/Mo US Cellular // \$300/Mo BCN Telecom, Verizon Wireless and Fairpoint with a little extra for maintenance thru Hi-Tech if needed
011004	54320	Equipment [Pagers]	\$561	\$319	\$179	\$300	\$300	\$350	\$350	17%	Two pagers for the Detective Division for on-call purposes at \$28/Mo
011004	54330	Housing & Utilities-Vinalhaven	\$1,666								
011004	54420	Insurance deductibles	\$2,000								
011004	54515	Dues & Registration	\$885	\$1,000	\$955	\$1,000	\$1,000	\$1,000	\$960	-4%	\$500 ME Sheriff Assoc., \$110 Knox County Fish & Game, \$100 National Sheriff Assoc. \$50 New England State, \$200 ME Chief of Police
011004	54520	Postage & Shipping	\$608	\$818	\$606	\$700	\$700	\$700	\$700	0%	Utilized to add postage to postage meter along with shipping packets / packages thru the post office.
011004	54521	Postage Meter	\$607	\$628	\$628	\$700	\$700	\$700	\$700	0%	\$157/Quarterly // \$628 Annual // Possible increase concerns

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
011004	54525	Printing	\$690	\$611	\$717	\$625	\$625	\$650	\$650	4%	This line used civil process invoices \$350/case.
011004	54545	Training & Seminars	\$4,270	\$5,802	\$5,201	\$7,000	\$5,805	\$10,000	\$10,000	43%	\$2,000/person for MCJA for 2 people, \$1,600 mandatory department on-line training, \$550/person for homicide for 3 people, \$500/person for investigation for 2 people
011004	54550	Medical Services	\$2,760	\$136	\$1,511	\$2,000	\$2,000	\$2,000	\$2,000	0%	Used for work related injuries or when ordered to. Treatment provided by Health Connections.
011004	54555	Electricity	\$7,143	\$7,303	\$6,259						
011004	54560	Sewage	\$985	\$1,057	\$1,176						
011004	54565	Water	\$1,077	\$764	\$497						
011004	54570	Copy Machine Lease	\$2,907	\$2,723	\$3,059	\$3,048	\$3,048	\$3,357	\$3,357	10%	Three year lease expires August 2010 // New payment \$279.75/mth
011004	54572	Copy Machine Repairs & Maintenance	\$860			\$300	\$300	\$300	\$300	0%	This line used for any maintenance not covered by lease.
011004	54580	Radios Repairs & Maintenance	\$1,638	\$1,214	\$1,636	\$1,800	\$1,800	\$1,800	\$1,800	0%	This line used for any repairs required for our vehicle and portable radios.
011004	54585	Computer Repairs & Maintenance	\$25,917	\$25,777	\$29,295	\$29,870	\$29,870	\$29,870	\$29,870	0%	Spillman cost for year \$28,947.
011004	54590	Grounds Maintenance	\$547	\$281	\$377						
011004	54595	Buildings Repairs & Maintenance	\$1,689	\$898	\$51						
011004	54620	Rubbish Removal	\$96	\$46	\$60			\$100	\$100		Requesting this line for the purpose of disposing certain documents as required. We have an SOS bin that gets emptied 2-3 times per year averaging about \$35/ea. Sometimes split with KRCC.
011004	54645	Tutoring & Consulting			\$6,000	\$7,800	\$9,300	\$9,300	\$0	-100%	Discontinued
011004	54650	Gas, Oil, Grease	\$48,398	\$50,387	\$55,169	\$55,000	\$42,722	\$55,000	\$45,000	-18%	We are unable to predict what the rise or fall in fuel costs will be in 2010. Plans have been implemented to conserve in this area.
011004	54655	Automobile Repairs	\$25,560	\$26,192	\$15,027	\$20,000	\$17,000	\$20,000	\$20,000	0%	Necessary to keep our fleet in good and safe operating condition.
011004	54690	Airline	\$495		\$857	\$1,000	\$60	\$1,000	\$0	-100%	Sheriff trip for National Sheriff Association convention and LEEDS convention
011004	54700	Emergency Island Transports	\$502	\$40		\$1,400	\$80	\$1,400	\$500	-64%	This line is used for transports which may not be covered by the islands. Annual contract stipulates and may change in the upcoming year.

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
011004	54705	Automobile Change Over Funds	\$50	\$5,771							
011004	54710	Uniform Cleaning Service		\$6	\$105	\$300	\$300	\$300	\$300	0%	This line used for cleaning of uniforms when splattered with blood, spit, etc.
011004	54725	Radar Repairs & Maintenance	\$927	\$1,449	\$1,260	\$1,500	\$1,500	\$1,500	\$1,500	0%	This line used for yearly calibration of radars. Cost for 2009 at \$1,170 leaving a small window for any other repairs that may arise.
011004	54730	Criminal Investigating Equipment	\$408	\$923	\$2,411	\$2,500	\$1,895	\$2,500	\$2,622	5%	\$1,020 for West Government Services investigative computer link, \$600 for (4) holsters, \$258 for (2) Wildview Infrared Extreme surveillance cameras, \$560 for (2) cameras, \$184 fingerprint kit,
011004	54735	Computer Lines (lease 5)	\$2,060	\$2,439	\$2,180	\$4,500	\$4,440	\$4,500	\$4,500	0%	Midcoast Internet @ \$180/Mo costing \$2,160 annually.
011004	54740	K-9 Contractual Expenses	\$1,789	\$804	\$1,798	\$2,000	\$2,000	\$2,000	\$2,000	0%	This line used for K-9 injuries, medicine and vet bills.
011004	54790	Allowance for New Building Costs			\$987						
011004	55715	Investigation			\$3,210			\$5,000	\$0		This line to be used for legal consulting in ref to training and policy changes to ensure all legalities are met.
Total Contractual Services			\$158,972	\$158,983	\$158,825	\$174,589	\$149,893	\$180,627	\$153,859		
				0%	0%	10%		3%	-12%		

Commodities

011005	55104	Food, Groceries, etc.	\$177	\$199	\$183	\$300	\$0	\$300	\$300	0%	This line used for cups, silverware, plates napkins and other misc. items to go along with the food offered at meetings, training, etc.
011005	55205	Heating Fuel	\$614	\$6,568	\$6,358						
011005	55305	Safety Equipment	\$2,570	\$1,755	\$7,311	\$2,500	\$1,500	\$2,500	\$2,500	0%	This line used for supplies needed for safety reasons. Such as, fire extinguishers, rubber gloves, traffic cones, mace, flashlights, etc.
011005	55310	Automotive Supplies	\$21,218	\$24,867	\$23,515	\$22,000	\$22,000	\$22,000	\$22,000	0%	This line used for any automotive supply necessary to keep our fleet in good operating condition. Such as, oil, tires, windshield washer fluid, cleaning supplies, etc.
011005	55315	Cleaning Supplies	\$437	\$697	\$675						
011005	55325	Maintenance Supplies	\$1,129	\$357	\$127						
011005	55335	Office Supplies & Equipment	\$3,209	\$3,018	\$3,004	\$3,200	\$3,200	\$4,200	\$4,200	31%	\$500 desk, \$800 (4) chairs

**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
011005	55340	Photographic Supplies	\$103	\$346	\$157	\$250	\$250	\$500	\$500	100%	This line is used for discs for the cameras the deputies carry. The reason for the increase is due to the new vehicle camera systems and the need for discs for them as well.
011005	55345	Copier Supplies	\$518	\$606	\$460	\$500	\$500	\$500	\$500	0%	This line is used for the purchase of copy machine / printer paper for the year.
011005	55365	Public Relations Supplies	\$775	\$499	\$493	\$500	\$500	\$500	\$500	0%	This line is used to purchase materials / items to hand out to the public when applicable. Also, we sometime use this line for gifts when other members are having babies, deaths, marriages, etc
011005	55366	Public Education Supplies	\$425	\$489	\$329	\$500	\$500	\$500	\$500	0%	This line is used for the purchase of materials / items to be handed out to the public for educational purposes.
011005	55375	Training Supplies	\$6,418	\$6,994	\$6,932	\$7,000	\$7,000	\$8,000	\$8,000	14%	This line used for such things as targets, ammo, stakes, etc. Mostly used in relation to firearms training. Further discussion required for this line.
011005	55385	Computer Supplies	\$3,140	\$2,405	\$2,108	\$1,500	\$1,500	\$1,500	\$1,500	0%	This line is used for computer related supplies, such as memory sticks, replacement parts (keyboards, wrist pads), etc.
011005	55390	Criminal Investigating Supplies	\$1,490	\$1,355	\$1,382	\$1,500	\$1,500	\$1,500	\$1,500	0%	This line is used for supplies relating to criminal investigation, such as voice recorders, evidence processing supplies, fingerprinting, etc.
011005	55395	K-9 Food & Misc. Supplies	\$1,838	\$1,003	\$1,054	\$2,000	\$2,000	\$2,000	\$1,500	-25%	This line used for such things as dog food, treats, leashes, badges, etc.
011005	55405	Uniforms	\$14,613	\$14,274	\$17,951	\$17,000	\$9,518	\$9,572	\$9,572	-44%	\$3,100 new employee uniform (2), \$1,872 replacement pants 2/employee, \$1,200 shirts 2/employee, \$1,800 replacement boots, \$600 detective uniforms, \$1,000 equipment & gloves
011005	55505	Books, Subscriptions, Etc.	\$825	\$523							
011005	55510	Statutes & Reference Books	\$1,050	\$1,166	\$1,634	\$1,200	\$1,200	\$1,200	\$1,200	0%	Mandatory purchase yearly for Titles 29 and 17-A equaling \$960 each year.
011005	55610	Tools and Implements	\$369	\$95	\$96						
011005	55615	Equipment						\$6,630			\$480 firearm for new employee, \$615/portable radio for 10 people
Total Commodities			\$60,919	\$67,216	\$73,769	\$59,950	\$51,168	\$54,772	\$60,902		
				10%	10%	-19%		-9%	2%		

Capital

011007	57310	Cruiser radios	\$3,238			\$3,500	\$3,500	\$3,500	\$1,800	-49%	Replacement radio to meet Federal standards.
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**County of Knox
2010 Budget**

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
011007	57320	Firearms	\$450								
011007	57325	Furniture	\$266	\$779		\$700	\$700				
011007	57346	New Vehicles	\$59,452	\$66,773	\$60,835	\$61,000	\$61,000	\$81,000	\$52,000	-15%	\$26,000/vehicle for (2)
011007	57347	Safety Equipment	\$0	\$0		\$3,000	\$3,000	\$3,000	\$0	-100%	
011007	57350	Computers	\$23,021	\$10,230	\$6,460						
Total Capital			\$86,428	\$77,782	\$67,295	\$62,200	\$68,200	\$87,500	\$53,800		
				-10%		-8%		41%	-14%		
Total Expenditures			\$1,556,081	\$1,551,450	\$1,482,081	\$1,572,213	\$1,572,213	\$1,694,135	\$1,579,799		
				0%	-4%	6%		8%	0%		

Revenue											
011001	42821	Gas Tax Rebate	\$6,505		\$5,531			\$6,500	\$6,500		
011001	43110	Sheriff/Police Reports	\$1,399	\$1,250	\$1,241	\$1,444	\$1,444	\$1,500	\$1,500	4%	
011001	43111	Civil Process	\$56,872	\$78,542	\$84,749	\$85,000	\$85,000	\$85,000	\$85,000	0%	
011001	43112	Drug Enforcement Reimbursement	\$4,344	\$13,517	\$61,915	\$61,905	\$61,905	\$63,823	\$63,823	3%	
011001	43113	Vinalhaven Reimbursement	\$36,277	\$44,296	\$28,640	\$24,040	\$24,040	\$26,886	\$26,886	12%	
011001	43114	North Haven Reimbursement	\$33,400	\$35,365	\$26,963	\$25,992	\$25,992	\$23,721	\$23,721	-9%	
011001	43115	COPS Reimbursement-Federal Grant	\$23,414	\$19,197							
011001	43116	Witness Fee			\$200						
011001	43118	MSAD #40 SRO Reimbursement									
011001	43119	Sex Offender Registry			\$150						
011001	43120	Washington Reimbursement		\$2,116							
011001	43130	Underage Drinking Grant		(\$1,769)							
Total Revenue			\$162,211	\$192,514	\$209,389	\$198,381	\$198,381	\$207,430	\$207,430		
				19%	9%	-5%		5%	5%		

Grand Total (Net Budget)	\$1,393,870	\$1,358,936	\$1,272,691	\$1,373,832	\$1,373,832	\$1,486,706	\$1,372,369
		-3%	-6%	8%		8%	0%

**County of Knox
2010 Budget**

Department: [Debt Service](#)

Line Number	Description	2006	2007	2008	2008	2009	2010	Administrator's Proposal	Explanations
		Actual	Actual	Budget	Actual	Budget	Budget		
Principal									
00700	54021 Jail Construction Bond Principal	\$362,264	\$386,536	\$412,627	\$412,627	\$440,480	\$0		
	Sub-Total Principal	\$362,264	\$386,536	\$412,627	\$412,627	\$440,480	\$0	\$0	
Interest									
007004	54020 Jail Bond	\$107,948	\$83,676	\$57,585	\$57,585	\$29,732	\$0		
007004	54010 TAN Interest	\$40,093	\$58,954	\$50,000	\$52,031	\$50,000	\$50,000	\$50,000	
	Sub-Total Interest	\$148,040	\$142,630	\$107,585	\$109,615	\$79,732	\$50,000	\$50,000	
	Total Expenditures	\$510,304	\$529,166	\$520,212	\$522,242	\$520,212	\$50,000	\$50,000	

**County of Knox
2010 Budget**

		2006	2007	2008	2009	2010	2010	
Line Number	Description	Actual	Actual	Actual	Budget	Budget	Administrator's Proposal	Explanations

Department: Knox-Lincoln Cooperative Extension Service

Contractual Services

014414	54745	Grant for Current Year	\$50,783	\$51,589	\$52,983	\$54,570	\$55,662	\$54,570
				2%	3%	3%	2%	0%

Department: Knox-Lincoln Soil & Water Conservation District

Contractual Services

14424	54745	Grant for Current Year	\$17,773	\$18,306	\$18,855	\$19,421	\$20,004	\$19,421
				3%	3%	3%	3%	0%

Department: Program Grants

Contractual Services

014434	54745	Eastern Maine Development	\$20,000	\$20,000	\$20,000	\$20,000	\$10,000	\$10,000
014444	54745	Time & Tide RC&D	\$2,000	\$3,500	\$3,670	\$3,670	\$3,854	\$3,670
014454	54745	Mid-Coast Regional Planning Commission	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
014464	54745	KWRED					\$90,000	\$70,000
Total			\$24,500	\$26,000	\$26,170	\$26,170	\$106,354	\$86,170
				6%	1%	0%	306%	229%

Department : Insurance

Contractual Services

020004	54421	Risk Management Pool	\$178,198	\$222,288	\$231,587	\$180,775	\$164,978	\$164,978
				25%	4%	-22%	-9%	-9%

**County of Knox
2010 Budget**

Department: **Airport**
Airport Manager Jeff Northgraves

Line Number	Description	2006	2007	2008	2009	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %	Explanations	
		Actual	Actual	Actual	Budget						
Personnel Services											
416003	53610	Airport Manager	\$43,003	\$45,715	\$46,272	\$48,500	\$48,500	\$52,840	\$49,990	3%	
416003	53611	Maintenance Supervisor	\$36,257	\$38,252	\$40,063	\$42,348	\$42,348	\$43,924	\$43,924	4%	
416003	53612	Maintenance Employee	\$22,730	\$23,991	\$25,394	\$26,760	\$26,760	\$27,825	\$27,825	4%	
416003	53612	Maintenance Employee - 19 hours - new position						\$12,480	\$11,856		New position
416003	53613	Administrative Assistant - 20 hours	\$12,875	\$13,395	\$14,056	\$14,905	\$14,905	\$15,461	\$15,461	4%	
416003	53614	Part time Janitor TSA Trailer - 3 hours	\$1,213	\$2,010							
416003	53710	Security Coordinator	\$38,411	\$39,513	\$42,126	\$44,182	\$44,182	\$45,379	\$45,379	3%	
416003	53711	Security Officers - Part Time	\$19,816	\$20,898	\$23,727	\$26,082	\$26,082	\$26,864	\$26,864	3%	
416003	53800	Overtime	\$2,243	\$4,541	\$6,131	\$5,150	\$5,150	\$5,453	\$5,453	6%	Used 3% increase- One of our Deputies also works for the Jail and occasionally works > 40 hours between both County Jobs
Sub-Total Salaries and Wages			\$176,548	\$188,315	\$197,768	\$207,926	\$207,926	\$230,226	\$226,752		
Total Headcount - 4				7%	5%	5%		11%	9%		
416003	53900	FICA	\$13,546	\$14,462	\$15,082	\$15,906	\$15,906	\$17,612	\$17,347	9%	
416003	53910	Health Insurance	\$23,509	\$19,839	\$22,499	\$23,602	\$23,602	\$24,682	\$23,943	1%	
416003	53920	Workers' Compensation	\$9,086	\$5,461	\$7,249	\$10,367	\$10,367	\$12,037	\$11,854	14%	
416003	53940	Resignation/Termination Benefits	\$1,560	\$880	\$880	\$924	\$924	\$977	\$977	6%	Payment of 1/2 sick over 720 hrs for Bill O'Brien.
416003	53950	Flexible Benefits	\$200	\$280	\$288	\$288	\$288	\$288	\$288	0%	
416003	53960	ICMA Qualified & Deferred Comp.	\$8,342	\$9,555	\$12,382	\$12,729	\$12,729	\$13,162	\$13,162	3%	
Sub-Total Benefits			\$56,244	\$50,476	\$58,380	\$63,817	\$63,817	\$68,759	\$67,571		
				-10%		6%		8%	6%		
Total Personnel Services			\$232,792	\$238,791	\$256,148	\$271,743	\$271,743	\$298,984	\$294,323		
				3%	7%	6%		10%	8%		
Contractual Services											
416004	54052	Audit (Airport Projects)	\$2,565	\$1,100	\$681	\$750	\$750	\$550	\$550	-27%	Costs of audits decreasing each year and shifted expense for FAA projects to the project
416004	54055	Legal Fees	\$3,331								
416004	54105	Automobile Mileage									
416004	54110	Meals	\$87	\$126	\$26	\$200	\$200	\$200	\$200	0%	Travel meal expenses
416004	54115	Lodging	\$1,348		\$945	\$1,500	\$1,500	\$1,000	\$1,000	-33%	2009, limited travel expenses because of the - 30% impact to airport businesses and the corresponding decrease to our income -- intend to do the same in 2010
416004	54120	Other, Tolls, Parking, etc.	\$93		\$155	\$50	\$50	\$50	\$50	0%	Same travel limitations as above
416004	54200	Pavement/Vegetation Management Program		\$3,551	\$2,500	\$3,000	\$2,208	\$3,000	\$3,000	0%	Keeping this line the same, some maintenance for the trailers but also includes some move in expenses for the new terminal

**County of Knox
2010 Budget**

Airport Manager Jeff Northgraves

Line Number	Description	2006	2007	2008	2009	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %	Explanations
		Actual	Actual	Actual	Budget					
416004	54315 Telephone	\$4,390	\$4,275	\$4,188	\$3,750	\$3,750	\$3,618	\$3,618	-4%	Used 3% increase - Security office land-line and Security Officer Cellular phone, changed phone contract
416004	54320 Pagers	\$110	\$132	\$132	\$132	\$132	\$132	\$132	0%	Security officer Pager
416004	54354 Runway Maintenance	\$1,585	\$2,768	\$2,957	\$4,000	\$4,000	\$4,000	\$4,000	0%	Some painting required by FAA inspector and anticipated landscaping after terminal build
416004	54425 Airport Liability	\$4,500	\$4,500	\$4,500	\$4,635	\$4,393	\$4,000	\$4,000	-14%	Saw a decrease to our insurance in 2009, do not expect a change in 2010
416004	54510 Advertising	\$156	\$186	\$330	\$500	\$500	\$5,000	\$3,000	500%	Business Plan Sub-Committee recommends creating an advertising budget, especially if the new terminal opens in 2010
416004	54515 Dues & Registration	\$740	\$525	\$133	\$675	\$675	\$675	\$675	0%	Includes MDEP permit fee, MDOT airport registration fee and Maine Airport Managers' Association membership
416004	54520 Postage & Shipping	\$386	\$348	\$634	\$735	\$735	\$500	\$300	-59%	Shifting much of the postage costs to the projects
416004	54525 Printing	\$529	\$465	\$495	\$350	\$350	\$350	\$350	0%	Noise abatement pamphlet, driving pamphlet, parking tickets and parking stickers
416004	54545 Training & Seminars	\$4,225	\$652	\$2,052	\$3,000	\$3,000	\$2,000	\$2,000	-33%	Covers FAA required training for airport personnel and firefighters. Also covers seminars
416004	54550 Medical Exams					\$242				
416004	54555 Electricity	\$19,557	\$19,105	\$25,428	\$22,500	\$22,500	\$22,500	\$22,500	0%	
416004	54565 Water	\$2,039	\$2,264	\$2,413	\$2,500	\$2,500	\$3,000	\$3,000	20%	Put in a water cooler at the terminal and the costs have increased with the increase of pax
416004	54570 Copier Lease & Maintenance	\$1,425	\$1,338	\$1,298	\$1,500	\$1,500	\$1,800	\$1,800	20%	New copier lease is cheaper than old, but the copier produces cheaper copies than the office printers -- so we decreased computer supplies by \$300 and shifted expense to this line
416004	54575 Equipment Repairs & Maintenance	\$1,872	\$852	\$565	\$750	\$750	\$500	\$500	-33%	
416004	54580 Radios Repairs & Maintenance				\$25	\$25	\$25	\$25	0%	
416004	54585 Computers Repairs & Maintenance	\$345			\$50	\$550	\$50	\$50	0%	
416004	54590 Grounds Maint & Environ Waste Cleanup	\$6,393	\$8,593	\$4,216	\$6,000	\$6,000	\$6,000	\$6,000	0%	Covers snow removal in parking lot and sweeping of aircraft ramp. Will also be used to vacuum the new 'porous' parking lot
416004	54595 Building Repairs & Maintenance	\$2,026		\$1,175	\$2,830	\$2,830	\$2,915	\$2,915	3%	Only increased this line by 3%, but once the terminal is complete, janitorial services will be required (currently 1 hour/week, expect to increase to 20/week @ \$25/hour) - added rev may offset
416004	54610 Heating Repairs & Maintenance	\$249	\$438	\$486	\$500	\$500	\$500	\$500	0%	
416004	54615 Plumbing Repairs & Maintenance		\$315	\$100	\$100	\$892	\$100	\$100	0%	
416004	54650 Gas, Oil, Grease	\$4,393	\$10,592	\$13,171	\$14,500	\$14,000	\$9,750	\$9,750	-33%	Decreased travel impacted 2009 and expect to limit travel in 2010. Auto Fuel/Oil/grease for Security Officer Patrol Vehicle, changed vehicle type
416004	54655 Auto Repairs & Maintenance	\$464		\$537	\$1,430	\$1,430	\$1,000	\$1,000	-30%	
416004	54750 Hangar Owners Electricity	\$3,020	\$5,554	\$5,189	\$5,500	\$5,500	\$5,000	\$5,000	-9%	This is a 'wash' with an offsetting revenue line

**County of Knox
2010 Budget**

Airport Manager Jeff Northgraves

Line Number	Description	2006	2007	2008	2009	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %	Explanations	
		Actual	Actual	Actual	Budget						
416004	54755	TSA Trailer leases (2)	\$10,166	\$9,624	\$10,747	\$10,465	\$10,465	\$5,000	\$5,000	-52%	TSA vacated the large trailer, we will either sub-lease their trailer to the contractor or we will return the trailer -- either way the cost will be cut in half
416004	54760	Flight Explorer Subscription	\$1,925	\$2,280	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100	0%	
416004	54765	Hangar Owners Liability	\$2,800	\$2,800	\$2,800	\$2,800	\$2,800	\$2,660	\$2,660	-5%	Another 'wash' line with offsetting revenue
416004	54770	Property Taxes-10 Benner Lane	\$1,447	\$558	\$1,142	\$1,115	\$1,115	\$1,168	\$1,168	5%	Based on most recent tax bill
Total Contractual Services			\$82,166	\$82,938	\$91,093	\$97,942	\$97,942	\$89,143	\$86,943		
				1%	10%	8%		-9%	-11%		

Commodities

416005	55104	Food, Groceries	\$63	\$78	\$32	\$75	\$75	\$50	\$50	-33%	Shifted some of this expense to the FAA projects they support
416005	55205	Heating Fuel	\$5,329	\$6,908	\$7,939	\$13,997	\$13,997	\$13,000	\$8,500	-39%	K-1 617 gallons @ \$4.75, LP 326 gallons @ \$2.24, Oil 1,700 gallons @ \$2.055 & 300 gallons @ \$3.50
416005	55306	Vegetation Management Supplies			\$29	\$50	\$50	\$50	\$50	0%	
416005	55310	Automobile & Equipment Supplies	\$2,826	\$1,125	\$1,475	\$875	\$875	\$850	\$850	-3%	Routine Maintenance Expenses for Security Officer Patrol Vehicle
416005	55315	Cleaning Supplies	\$1,609	\$1,495	\$1,685	\$1,390	\$1,390	\$1,432	\$1,432	3%	Little more than 3% increase to help cover move in costs
416005	55325	Maintenance Supplies	\$2,485	\$1,961	\$1,289	\$1,500	\$1,500	\$1,000	\$1,000	-33%	Tightening the belt
416005	55335	Office Supplies & Equipment	\$1,822	\$1,674	\$1,986	\$1,200	\$1,200	\$1,200	\$1,200	0%	
416005	55376	Fire Fighting Supplies (foam, etc.)			\$1,836	\$2,000	\$2,000	\$2,000	\$2,000	0%	Covers cost of replacing the foam stored at the airport and any used by units for training
416005	55385	Computer Supplies	\$126	\$156		\$350	\$350	\$50	\$50	-86%	Covers printer ink -- shifted printing to the copier
416005	55405	Uniforms	\$2,010	\$1,564	\$1,353	\$2,000	\$2,000	\$1,500	\$1,500	-25%	Employee safety boots/clothing and hats/shirts
416005	55505	Books, Subscriptions, Etc.	\$102		\$16	\$50	\$50	\$50	\$50	0%	Cutting back on subscriptions
416005	55610	Small Tools & Implements	\$237	\$114	\$410	\$150	\$150	\$100	\$100	-33%	
Total Commodities			\$16,608	\$15,074	\$18,048	\$23,637	\$23,637	\$21,282	\$16,782		
				-9%		29%		-10%	-29%		
Total Expenditures			\$331,566	\$336,803	\$365,289	\$393,322	\$393,322	\$409,409	\$398,048		
				2%	8%	8%		4%	1%		

Revenue

416001	46110	Aircraft Excise Tax	\$976	\$39,305	\$37,262	\$36,000	\$36,000	\$38,000	\$38,000	6%	
416001	46142	Colgan Air / Cape Air	\$9,240	\$18,961	\$15,102	\$16,951	\$16,951	\$17,919	\$17,919	6%	Rental Fee for trailer -- should increase with new terminal, but will be offset by occupancy
416001	46143	Colgan / Cape Air Enplanement Fees	\$37,924	\$42,017	\$39,406	\$35,000	\$35,000	\$35,000	\$35,000	0%	
416001	46113	Runway Access	\$2,188	\$3,723	\$3,078	\$3,150	\$3,150	\$3,219	\$3,219	2%	Used 3% increase
416001	46114	PIA House Rental -10 Benner Lane	\$2,436	\$2,070	\$2,124	\$2,188	\$2,188	\$2,192	\$2,192	0%	Used 3% increase
416001	46115	Rockland Airport Partners %	\$28,661	\$47,489	\$58,931	\$45,000	\$45,000	\$40,000	\$40,000	-11%	Decreased revenues as result of the economy
416001	46116	RAP Land Lease	\$12,147	\$18,283	\$23,775	\$24,369	\$24,369	\$15,000	\$15,000	-38%	Land lease decreased for return of land the new terminal will occupy

**County of Knox
2010 Budget**

Airport Manager Jeff Northgraves

Line Number	Description	2006	2007	2008	2009		2010			Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %		
416001	46117	Downeast Airlines	\$15,431	\$15,181							
416001	46118	Hangar Owners Fuel Sales	\$0	\$0		\$320	\$320	\$320	\$320	0%	
416001	46119	Hangar Owners Land Leases	\$16,462	\$18,420	\$18,433	\$19,395	\$19,395	\$19,492	\$19,492	1%	Used 3% increase -- but 2009's actual CPI was only 1/2%
416001	46120	Hangar Liability Reimbursements	\$2,688	\$2,912	\$2,800	\$2,800	\$2,800	\$2,660	\$2,660	-5%	
416001	46121	Hangar Electricity Reimbursements	\$3,220	\$4,459	\$5,338	\$5,500	\$5,500	\$5,000	\$5,000	-9%	
416001	46122	Aeronautical Radio	\$2,311	\$3,163	\$3,273	\$3,273	\$3,273	\$3,371	\$3,371	3%	Used 3% increase
416001	46123	Budget Car Rental (dba Chambers)	\$21,356	\$24,287	\$23,797	\$25,750	\$25,750	\$23,000	\$23,000	-11%	Decreased revenues as result of the economy
416001	46124	Owls Head Transportation Museum	\$2,991	\$3,096	\$3,176	\$3,271	\$3,271	\$3,396	\$3,396	4%	Used 3% increase
416001	46125	Ronald Lussier Access Fee	\$779	\$807	\$847	\$853	\$853	\$878	\$878	3%	Used 3% increase
416001	46126	Enterprise Rental						\$2,000	\$2,000		New Agreement with Enterprise Rental
416001	46127	Penobscot Island Air Land Rent	\$11,929	\$12,769	\$1,556	\$1,603	\$1,603	\$1,630	\$1,630	2%	Used 3% increase
416001	46128	Aircraft Parking	\$7,325	\$5,253	\$3,051	\$3,000	\$3,000	\$3,090	\$3,090	3%	Used 3% increase
416001	46129	Vehicle Parking	\$16,039	\$17,102	\$17,384	\$17,000	\$17,000	\$17,510	\$17,510	3%	Used 3% increase
416001	46130	TSA Trailer Lease	\$19,360	\$21,290	\$23,994	\$23,937	\$23,937			-100%	TSA vacated the trailer
416001	46132	Airport Miscellaneous	\$998	\$2,793	\$1,217	\$600	\$600	\$600	\$600	0%	
416001	46133	Late Fees	\$429	\$2,862	\$915	\$500	\$500	\$600	\$600	20%	
416001	46135	Federal Reimbursement	\$85,706	\$125,993	\$90,266	\$87,949	\$87,949	\$91,956	\$90,475	3%	TSA reimbursement for Security Officer's "fully burdened" wages. NOTE: Should Equal Security Total Personal Services Line (budgeted as a "wash")
416001	46136	Steve Turner Instruction									
416001	46137	Cemetery		\$584	\$604	\$623	\$623	\$633	\$633	2%	Used 3% increase
416001	46138	Colgan / Cape Air Electricity Reimbursement	\$7,833		\$6,045	\$5,665	\$5,665	\$5,835	\$5,835	3%	Used 3% increase
416001	46139	Gas Tax Rebate			\$203			\$200	\$200		
416001	46140	Penobscot Island Air %			\$9,231	\$10,000	\$10,000	\$8,000	\$8,000	-20%	Decreased revenues as result of the economy
416001	46141	Waters Food Shack			\$213	\$245	\$245	\$252	\$252	3%	Used 3% increase
Total Revenue			\$308,430	\$432,817	\$392,022	\$374,942	\$374,942	\$341,753	\$340,272		
				40%	-9%	-4%		-9%	-9%		

Grand Total (Net Budget)	\$23,136	(\$96,014)	(\$26,733)	\$18,380	\$18,380	\$67,656	\$57,776				
		-515%	-72%	-169%		268%	214%				

Variance % based on Administrator's Budget Proposal compared to 2009 Budget

**County of Knox
2010 Budget**

DEPARTMENT: **Communications**
Communications Director Linwood Lothrop

Line Number	Description	2006	2007	2008	2009		2010		Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
Personnel Services											
518003	53810	Communications Director	\$44,736	\$46,607	\$48,525	\$51,063	\$51,063	\$52,604	\$52,604	3%	
518003	53811	Dispatch Supervisors (2)	\$65,107	\$70,232	\$73,967	\$77,248	\$70,248	\$78,110	\$78,110	1%	
518003	53800	Overtime	\$54,175	\$66,224	\$64,368	\$56,650	\$86,650	\$63,000	\$63,000	11%	Funding to cover cost of sick leave, vacation, training, openings, etc
518003	53805	Holiday Overtime	\$14,653	\$16,141	\$17,227	\$15,450	\$15,450	\$15,750	\$15,750	2%	Holiday Overtime Funds to cover cost of personnel working on holidays per Union
518003	53812	Dispatchers (9)	\$242,881	\$252,302	\$258,895	\$286,911	\$261,267	\$292,608	\$292,608	2%	
518003	53812	Dispatcher - new position						\$28,629	\$28,629		new position 2/1/2010 hire date at MCJA entry level
518003	53850	Hourly Differential	\$4,507	\$5,162	\$4,776	\$6,000	\$6,000	\$6,100	\$6,100	2%	Shift Differential Contractual item to cover stipend for overnight work
518003	53860	Stipends	\$4,600	\$5,450	\$8,000	\$6,000	\$6,000	\$8,200	\$8,200	37%	Reflects more accurate cost of stipends outlined in Union Contract
518003	53820	Part-Time	\$11,440	\$18,315	\$16,831	\$26,000	\$26,000	\$26,000	\$20,000	-23%	
Sub-Total Salaries and Wages			\$442,100	\$480,433	\$492,589	\$525,322	\$522,678	\$571,001	\$565,001		
Total Headcount - 12				9%	3%	7%		9%	8%		
518003	53900	FICA	\$33,636	\$36,758	\$37,149	\$40,348	\$40,348	\$42,588	\$42,129	4%	
518003	53910	Health Insurance	\$99,939	\$84,646	\$89,161	\$91,626	\$91,626	\$121,297	\$118,327	29%	Actual expense with 1.58% increase, new hire on family or couple plan
518003	53920	Workers' Compensation	\$1,874	\$1,750	\$2,261	\$2,721	\$2,721	\$2,304	\$2,323	-15%	
518003	53930	Unemployment Reimbursement				\$2,000	\$2,000	\$2,000	\$2,000	0%	
518003	53940	Resignation/Termination Benefits	\$2,594	\$3,560		\$2,100	\$4,744	\$2,100	\$2,100	0%	Payment of 1/2 sick over 720 hrs for Linwood Lothrop \$712.
518003	53950	Flexible Benefits	\$386	\$416	\$488	\$504	\$504	\$474	\$474	-6%	Actual enrollment
518003	53960	ICMA Qualified & Deferred Comp.	\$7,500	\$4,878	\$6,887	\$12,386	\$12,386	\$10,979	\$10,978	-11%	Actual enrollment & 25% of overtime for eligible employees
Sub-Total Benefits			\$145,928	\$132,007	\$135,945	\$151,684	\$154,328	\$181,741	\$178,331		
				-10%	3%	12%		20%	18%		
Total - Personnel Services			\$588,028	\$612,441	\$628,534	\$677,007	\$677,007	\$752,742	\$743,332		
				4%	3%	8%		11%	10%		
Contractual Services											
518004	54015	Consultant				\$10,500	\$10,500	\$10,500	\$10,500	0%	Funds used towards space study-relocation efforts for RCC
518004	54055	Legal Services				\$200	\$200	\$200	\$0	-100%	

**County of Knox
2010 Budget**

Communications Director Linwood Lothrop

Line Number	Description	2006	2007	2008	2009	2010			Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
518004	54105	Automobile Mileage	\$5,545	\$4,982	\$5,271	\$5,500	\$5,500	\$5,500	\$5,500	0%	Used to cover travel expenses of employees attending off-site training and education, and attendance at various meetings throughout the state, legislature, etc.
518004	54106	Airfare				\$321					
518004	54110	Meals	\$577	\$788	\$323	\$900	\$645	\$900	\$900	0%	Cover costs of meals at schools, seminars and meetings
518004	54115	Lodging	\$1,007	\$1,044	\$855	\$1,100	\$1,034	\$1,100	\$1,100	0%	Used to cover lodging as needed for off-site training
518004	54120	Other (Taxi, Tolls, etc.)	\$33	\$102	\$65	\$100	\$100	\$100	\$100	0%	Cover costs of tolls when traveling to off site training, meetings, etc
518004	54315	Telephone	\$10,054	\$12,748	\$14,728	\$13,750	\$13,750	\$14,750	\$14,750	7%	covers costs associated with all telephone lines and banana circuits used to run the KRCC, plus cell phone, and Verizon Wireless cards used in administrative laptops and remote dispatch
518004	54320	Pagers/Tower Rental	\$11,496	\$7,488	\$6,552	\$12,900	\$12,521	\$12,900	\$12,900	0%	Vinalhaven = \$1,200, Benner Hill = \$2,200, Ragged Mtn = \$3,600, LeFest ??Pager Rental \$500 Some sites will increase due to added antennas in 2010
518004	54515	Dues & Registration	\$591	\$643	\$917	\$750	\$750	\$1,000	\$1,000	33%	Covers Director and Supervisors membership in National Emergency Number Assoc, Association of Public Safety Communications Officers, and Maine Chiefs of Police Assoc
518004	54520	Postage & Shipping	\$194	\$60	\$146	\$125	\$125	\$125	\$125	0%	Used to cover annual estimated postal needs on items that can not be sent via e-mail
518004	54545	Training & Seminars	\$6,449	\$3,738	\$5,254	\$8,000	\$8,000	\$8,000	\$8,000	0%	Funds cover tuition costs for various in-service training of personnel. Minimum required training and recert includes CPR, EMD, Certified Me. Dispatcher School, Awareness Level, Etc.
518004	54550	Medical Services	\$240	\$30		\$500	\$500	\$500	\$500	0%	Covers costs of screening new applicants to meet minimum job requirements
518004	54555	Electricity	\$6,457	\$7,082	\$6,793	\$360	\$739	\$800	\$800	122%	Used to pay Fox Island Electric bill for radio shack on Vinalhaven (Aver \$65 per mo.) Plus any other minor electrical work including annual inspection of LP electrical generators
518004	54560	Sewage	\$701	\$983	\$1,134						
518004	54565	Water	\$485	\$586	\$536						
518004	54570	Copy Machine Lease	\$2,015	\$2,577	\$2,446	\$2,292	\$2,292	\$2,292	\$2,292	0%	This is an annual fixed cost of \$191 mo for the machine
518004	54572	Copiers Repairs & Maintenance	\$2,260	\$1,887	\$1,888	\$2,500	\$2,500	\$2,500	\$2,500	0%	Covers monthly maintenance service agreement of Fax-Copy-Scanner-Printer Unit is in constant use. Includes replacement ink cartridges for the machine
518004	54575	Equipment Repairs & Maintenance				\$2,000	\$0	\$2,000	\$2,000	0%	Used to provide maintenance and repairs to radio shack buildings, communications center, etc., plus several peripheral pieces of equipment used in communications center

**County of Knox
2010 Budget**

Communications Director Linwood Lothrop

Line Number	Description	2006	2007	2008	2009	2010			Variance %	Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal			
518004	54580	Radios Repairs & Maintenance	\$6,292	\$6,695	\$22,076	\$12,000	\$17,000	\$14,000	\$14,000	17%	Reflects an increase due to addition of a fifth radio site Lenfest, Ragged Mtn, Benner Hill, Vinalhaven and St George Fire and all associated radios, antennas and cables that need annual insp.
518004	54590	Grounds Maintenance	\$488	\$278	\$197						
518004	54595	Building Repairs & Maintenance	\$262	\$1,000	\$655						
518004	54620	Rubbish Removal									
518004	54775	Computer GIS Maintenance Software	\$2,454	\$2,271	\$2,415	\$3,700	\$3,700	\$3,700	\$3,700	0%	This line is used for maintenance software contracts on various software components used by dispatch including Omnixx \$1400, and Spillman LAN license \$2,000
518004	54780	Repairs/Other (FCC License)	\$2,566	\$5,360	\$4,956	\$10,170	\$7,170	\$9,000	\$9,000	-12%	Funds are for FCC licensing requests pending for frequency modifications to microwave system and application for new repeater pairs for system infrastructure buildout Est \$8-9,000 in 2010
518004	54790	Allowance for New Building Costs			\$987						
518004	54900	Microwave Radio Network		\$88,054							
518004	54910	Building Radio Equipment		\$8,310	\$2,094						
Total Contractual Services			\$60,166	\$156,705	\$80,289	\$87,347	\$87,347	\$89,867	\$89,667		
				160%	-49%	9%		3%	3%		

Commodities

518005	55104	Food, Groceries (Training Classes)	\$22	\$74	\$55	\$200	\$200	\$200	\$200	0%	Funds used to provide snacks for in-house training classes
518005	55205	Heating Fuel		\$4,477	\$6,358						
518005	55325	Maintenance Supplies	\$487	\$760	\$805	\$1,000	\$1,000	\$1,000	\$1,000	0%	Used to purchase necessary cleaning supplies and equipment used in the RCC
518005	55335	Office Supplies & Equipment	\$1,894	\$1,284	\$1,539	\$1,500	\$1,500	\$3,000	\$3,000	100%	Replace (2) 24/7 chairs that are 3 years old \$1,500 - Used for general office supplies, notebooks, pens, training supplies, etc. Figure based on previous spending patterns
518005	55366	Public Education	\$919	\$772	\$1,213	\$1,200	\$1,200	\$1,000	\$1,000	-17%	Used to provide materials used by Pub Ed unit such as handout materials, display racks, etc plus safety brochures, telephone call lists for various service org., etc.
518005	55385	Computer Supplies	\$1,967	\$2,045	\$1,936	\$2,000	\$2,000	\$2,000	\$2,000	0%	Purchase computer paper, ink jet refills, assorted computer parts as needed such as mouse replacement, new monitor, etc.
518005	55405	Uniforms	\$330	\$51	\$18	\$300	\$300	\$300	\$300	0%	Provides polo shirt for staff for attendance at outside functions, etc. Also outfits Incident Dispatch with necessary response equipment
518005	55406	New Employees Uniforms	\$11			\$250	\$250	\$250	\$250	0%	Used to equip new hires with polo shirt, etc
518005	55505	Books, Subscriptions, Etc.	\$112	\$98	\$95	\$200	\$200	\$200	\$200	0%	Covers the cost of trade publications such as 9-1-1 Magazine, Firehouse, Police mag
Total Commodities			\$5,741	\$9,561	\$12,018	\$6,650	\$6,650	\$7,950	\$7,950		
				67%	26%	-45%		20%	20%		

**County of Knox
2010 Budget**

Communications Director Linwood Lothrop

Line Number	Description	2006	2007	2008	2009		2010			Explanations	
		Actual	Actual	Actual	Budget	Adjusted Budget 9/8/09	Dept. Manager Budget Proposal	Administrator's Proposal	Variance %		
Capital											
518007	57335	Equipment - Radio Infrastructure Upgrade				\$17,975	\$17,975	\$16,800	\$57,300	219%	Funding necessary to correct simulcast system according to consultant's recommendations
518007	57325	Office Furniture (work stations)		\$1,029	\$2,750						
Total Capital		\$0	\$1,029	\$2,750	\$17,975	\$17,975	\$16,800	\$57,300			
				167%	554%		-7%	219%			
Total Expenditures		\$653,935	\$779,735	\$723,591	\$788,979	\$788,979	\$867,359	\$898,249			
			19%	-7%	9%		10%	14%			
Revenue											
518001	47110	E911 Fees	\$419,272	\$485,048	\$546,423	\$528,616	\$528,616	\$581,131	\$601,827	14%	
518001	47111	Town Dispatch Fees	\$209,920	\$243,873	\$259,894	\$260,363	\$260,363	\$286,228	\$296,422	14%	
518001	47112	False Alarms Fees	\$300	\$390	\$525						
Total Revenue		\$629,492	\$729,311	\$806,842	\$788,979	\$788,979	\$867,359	\$898,249			
			16%	11%	-2%		10%	14%			
Net Carry to Surplus/Use from Surplus		\$24,444	\$50,425	(\$83,251)	\$0	(\$0)	\$0	\$0			
			106%	-265%	-100%						

Note: The Communications budget is funded by a formula based on population.
Variance % based on Administrator's Budget Proposal compared to 2009 Budget

COUNTY OF KNOX
Regional Communications Fees for Services 2010

Proposed Budget:	\$898,249
911 Services (67%)	\$601,827.00
Dispatch Services (33%)	\$296,422.00

MUNICIPALITY	2000 US Census POPULATION	ASSESSMENT FOR 911 SERVICES (67%) \$601,827 Population 100%	ASSESSMENT for Dispatch Services (33%)			GRAND TOTALS
			100% Population \$296,422			
			Law Enforcement 85%	EMS 10%	Fire 5%	
			\$251,959	\$29,642	\$14,821	\$296,422
	15.07420293		6.359705775	0.711526993	0.355763496	
Appleton	1,271	\$19,159	\$8,083	\$904	\$452	\$28,599.02
Camden	5,254	\$79,200	\$33,414	\$3,738	\$1,869	\$118,221.30
Cushing	1,322	\$19,928	\$8,408	\$941	\$470	\$29,746.59
Friendship	1,204	\$18,149	\$7,657	\$857	\$428	\$27,091.44
Hope	1,310	\$19,747	\$8,331	\$932	\$466	\$29,476.57
Isle Au Haut	79	\$1,191	\$502	\$56	\$28	\$1,777.59
Matinicus Isle Plantation	51	\$769	\$324	\$36	\$18	\$1,147.56
North Haven	381	\$5,743	\$2,423	\$271	\$136	\$8,572.96
Owls Head	1,601	\$24,134	\$10,182	\$1,139	\$570	\$36,024.42
Rockland	7,609	\$114,700	\$48,391	\$5,414	\$2,707	\$171,211.62
Rockport	3,209	\$48,373	\$20,408	\$2,283	\$1,142	\$72,206.35
St. George	2,580	\$38,891	\$16,408	\$1,836	\$918	\$58,053.09
South Thomaston	1,416	\$21,345	\$9,005	\$1,008	\$504	\$31,861.70
Thomaston	3,748	\$56,498	\$23,836	\$2,667	\$1,333	\$84,334.49
Union	2,209	\$33,299	\$14,049	\$1,572	\$786	\$49,705.15
Vinalhaven	1,235	\$18,617	\$7,854	\$879	\$439	\$27,788.98
Warren	3,794	\$57,192	\$24,129	\$2,700	\$1,350	\$85,369.55
Washington	1,345	\$20,275	\$8,554	\$957	\$479	\$30,264.11
Sub-Total	39,618	\$597,210	\$251,959	\$28,189	\$14,095	\$891,453
Lincolntonville (Waldo County)	2,042	15%-911 Services \$4,617		\$1,453	\$726	\$6,797
TOTAL	41,660	\$601,827	\$251,959	\$29,642	\$14,821	\$898,249
		\$601,827	\$296,422			\$898,249

Knox Regional Communications 2010 Proposed Expenditures by Municipality

